



THE TECHNICAL UNIVERSITY OF KENYA
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PROCUREMENT AND SUPPLY CHAIN DEPARTMENT.

AD HOC EVALUATION COMMITTEE REPORT ON TENDER No. TUK/T/06/2023/2024 SUPPLY OF TONER/CARTRIDGES, INKS AND RIBBONS.

1. PREAMBLE

1.0 Overview

The Ad-Hoc Evaluation Committee (EC) which was duly appointed by the Vice-Chancellor in accordance with the Public Procurement and Regulatory Authority Act, 2015 (PPRA) was mandated to evaluate and recommend the highest evaluated bidder for award of the contract to supply the University with **Toner, Cartridges, Inks and Ribbons TUK/T/06/2023/2024.**

1.1 Scope of Work

- Evaluate and recommend the most suitable supplier for the tender in accordance with the Public Procurement Regulatory Authority (PPRA) Act 2015.

1.2 Evaluation Duration

- The Act provides for a period of not more than thirty (30) days from the close of the tender which should be on or before June 10th 2023.

2. PRELIMINARIES

2.1 Preamble

The Chairman invited the Acting Director, Procurement and Supply Chain who is the coordinator of the institution's evaluation committee to give a brief background of the process from inception to the evaluation stage. The Coordinator informed the committee that the process begun with the Tender advertisement through the website on 20th April 2023 and closed and opened on the 10th May 2023 by the tender opening committee in the presence of bidders. The Tenders were to be opened on 3rd May 2023 but there was addendum and so there was seven (7) day extension of the opening date of Tenders.

The director emphasized the need to stick to the procurement regulations to meet the tender processing deadline of twenty-eight days from the date of opening.

The coordinator set the pace of evaluation by outlining the steps of the process as mandatory, technical and financial evaluation. A bidder who is not responsive to any one of the proceeding requirement does not proceed to the next. A pass 60 marks must be attained in the technical evaluation to qualify for the financial evaluation. After the financial evaluation the highest/ most successful bidder will then be subjected to due diligence visit to corroborate the facts as presented by the tenderer.

3.0 EVALUATION:

The committee started the evaluation process for Tender No. TUK/T/06/2023/2024 Supply and Delivery of Toner/Cartridges and Ribbons Twenty (20) bids were, presented by the Tender opening committee. The bids were randomly serialized from one (1) to twenty (20).

The committee was duly presented with a copy of the tender opening committee minutes for purposes of confirming the accuracy and validity of the tender booklets as presented by the opening committee. The bids were conveniently tied into two bundles not in any particular order for ease of carrying.

The Chairman let the committee into picking of evaluator numbers that will be used during the period of evaluation to conceal the identity of the individual evaluators, this process was done by way of random balloting and the numbers assigned as in table 1.

Table 1

S/No.	Name	Designation	Evaluator No.
1	Prof. Jackson Odote	Chairman	-
2	Mr. John M. Sambu	Member	1
3	Mr. Bonboss Maradona	Member	3
4	Mr. Finley Gwaro	Member	4
5	Mr. Michael Nyagah	Member	5
6	Mr. David Tubman	Secretary	2

3.1. Mandatory Evaluation:

The committee started to evaluate Tender No. TUK/T/06/2023/2024 Supply and Delivery of Toner/Cartridges and Ribbons, The committee used the check-list derived from the tender document to determine the responsiveness of the bidders. Table 2 shows the outcome of the mandatory evaluation.

Table 2

S/No.	Item Under Review	B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	B11	B12	B13	B14	B15	B16	B17	B18	B19	B20
A	Company or Firm's Registration Certificate	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
B	PIN Certificate.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
C	Valid Tax Compliance Certificate.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	X	Y	Y	Y	Y	Y	Y	Y	Y	Y
D	Providing all information in Supplier Availability Details Form	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
E	Indication of reference number and category of goods and services on the outer envelope and first page	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
F	Submission of two tender documents marked ORIGINAL and COPY	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	X
G	Authentic Audited Financial Accounts for the last two years (2018/19 and 2019/20)	X	X	X	X	X	Y	Y	X	Y	Y	X	X	Y	Y	X	X	X	X	Y	Y
H	Submission of Declaration Form	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
I	Current Single Business Permit	Y	Y	Y	Y	Y	Y	X	Y	Y	Y	Y	Y	Y	X	Y	Y	Y	Y	Y	X
J	Ensure serialization of all pages of the bid submitted from the first page to the last page in numerical form.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	OVERALL RESULTS	X	X	X	X	X	Y	X	X	Y	Y	X	X	Y	X	X	X	X	X	Y	X

KEY: Y-Positive Responsive

x-Not Responsive: No further evaluation

Notes

1. B1 did not provide three years Audited financial statement and the financial documents should be signed by the auditor for ownership of the report.
2. B2 did not attach the audited financial statement.
3. B3 There was anomaly in the two financial year statement, having the same amount i.e. Net liability of the year 2020 and 2021 reads the same.
4. B4 did provide the statement of change in equity and note in number 11, and 12 have, no explanation for us to understand.
5. B5 audited books has not been signed by the auditing firm to own the report.
6. B7 did not attached copy of current single business permit.
7. B8 the director signature and date are available but has not been stamped for authenticity and for the books of account this must be done.
8. B11 did not provide tax compliance certificate and Pin certificate also expired. There is no ownership of financial statement
9. B12 Auditors stamp is not clear; the auditor has not owned the financial statement by signing and stamping it.
10. B14 did not provide single business permit
11. B15 The audit firm did not own the financial statement by signing it secondly the firm only provide two years audit report instead of three.
12. B16 the stamps by auditor report has different font size for the year December 2022 and December 2021.No stamp of auditing firm.
13. B17 There is no ownership of financial statement by the auditor.
14. B18 There is no ownership of the financial statement by the auditing firm.
15. B20 did not provide two copies of the Tender document, only one was available and did not provide current business permit.

***On the completion of the mandatory evaluation, five (5) bidders qualified for the technical evaluation as is presented in Table 2 above.**

3.2 Technical Evaluation

The committee used the set check-list in column 2 of Table 3 that was derived from the tender document to determine the responsiveness of the bidders.

Table 3

S/No.	Item Under Review	Max.	B6	B9	B10	B13	B19
1	Written confirmation on Terms of Payment of 30 Days Credit Period on the bidding Firm's Letterhead	10	00	00	10	10	10
2	Duly completed Form of Tender stamped and signed & Schedule of requirements duly filled indicating items offered and their prices. The bid submitted conforms to the required Specification of the items and the unit of issue as provided in the tender documents (Provide the unit of issues and specifications of the items you are quoting for)	20	20	20	20	20	20

3	Duly completed Declaration Form stamped and signed	05	07	07	07	07	057
4	Confidential Business Questionnaire (CBQ) duly filled stamped and signed	15	20	20	20	20	20
5	Three Recommendation Letters bearing a name, contact person and Three Copies of LPOs or contracts from different Corporate organizations where you have supplied a similar product or service	15	09	09	18	18	18
6	Evidence of Ownership of Delivery vehicle for Supply of Toners.	05	00	00	00	00	00
	TOTAL SCORE	80	56	56	75	75	75

Notes:

The committee noted that the technical evaluation on requirement number six (6) was not clear to the tenderers since all bidders score zero in this column. Three (3) Bidders qualified to proceed to the financial evaluation after attaining the set out pass of **60** marks and above out of a possible maximum of **80**.

The following Two bidders did not attain sixty percent (60% pass mark)

1. B6.
2. B9.

Three bidders were: B10, B13, B19, were then subjected to analysis by way of price comparison.

4.0 Financial Evaluation

Three bidders were allowed to proceed to financial evaluation stage having been cleared to have genuine and reasonable audited accounts. These were bidder number, B10, B13 and B19.

The results of the financial comparisons were presented in table

Table 4

S/N	ITEM DESCRIPTION OF GOODS	UNIT	QTY	UNIT PRICE VAT INCLUSIVE	TOTAL PRICE VAL INCL
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0						
1	B10	HP LaserJet Color printer Pro 401dn/M425dn Toner Cartridge CF280A	No	200	17,284.00	3,456800.00
	B13	HP LaserJet Color printer Pro 401dn/M425dn Toner Cartridge CF280A	No	200	6,840.00	1,368,000.00
	B19	HP LaserJet Color printer Pro 401dn/M425dn Toner Cartridge CF280A	No	200	12,127.80.00	2,425,560.00
2	B10	Toner for HP LaserJet Pro MFP M428fdn - HP 59A Black Original LaserJet Toner Cartridge (CF259A)	No	30	16472.00	494,160.00
	B13	Toner for HP LaserJet Pro MFP M428fdn - HP 59A Black Original LaserJet Toner Cartridge (CF259A)	No	30	20,540.00	616,200.00
	B19	Toner for HP LaserJet Pro MFP M428fdn - HP 59A Black Original LaserJet Toner Cartridge (CF259A)	No	30	18,548.40	556,452.00
3	B10	Toner Cartridge (CF410A) for HP Color LaserJet Pro M452dn	No	15	14,384.00	215,760.00
	B13	Toner Cartridge (CF410A) for HP Color LaserJet Pro M452dn	No	15	7,240.00	108,600.00
	B19	Toner Cartridge (CF410A) for HP Color LaserJet Pro M452dn	No	15	17,835.00	267,525.00
4	B10	Toner Cartridge (CF411A for HP Color LaserJet Pro M452dn	No	10	16,936.00	169,360.00
	B13	Toner Cartridge (CF411A for HP Color LaserJet Pro M452dn	No	10	7,540.00	75,400.00
	B19	Toner Cartridge (CF411A for HP Color LaserJet Pro M452dn	No	10	18,548.40	185,484.00
5	B10	Toner Cartridge (CF412A) for HP Color LaserJet Pro M452dn	No	10	16,936	169,360.00
	B13	Toner Cartridge (CF412A) for HP Color LaserJet Pro	No	10	7,540.00	75,400.00

		M452dn				
	B19	Toner Cartridge (CF412A) for HP Color LaserJet Pro M452dn	No	10	18,548.40	185,484.00
6	B10	Toner Cartridge (CF413A) for HP Color LaserJet Pro M452dn	No	10	16,936.00	169,360.00
	B13	Toner Cartridge (CF413A) for HP Color LaserJet Pro M452dn	No	10	7,540.00	75,400.00
	B19	Toner Cartridge (CF413A) for HP Color LaserJet Pro M452dn	No	10	18,548.40	185,484.00
7	B10	Toner Cartridge Color HP 305A (Black CE410A) for HP Color LaserJet Pro M451dn	No	20	13,340	266,800.00
	B13	Toner Cartridge Color HP 305A (Black CE410A) for HP Color LaserJet Pro M451dn	No	20	7,240.00	144,800.00
	B19	Toner Cartridge Color HP 305A (Black CE410A) for HP Color LaserJet Pro M451dn	No	20	17,835.00	356,700.00
8	B10	Toner Cartridge Color HP 305A (Cyan CE411A) for HP Color LaserJet Pro M451dn	No	10	17,168.00	171,680.00
	B13	Toner Cartridge Color HP 305A (Cyan CE411A) for HP Color LaserJet Pro M451dn	No	10	7,540.00	75,400.00
	B19	Toner Cartridge Color HP 305A (Cyan CE411A) for HP Color LaserJet Pro M451dn	No	10	19,261.00	192,618.00
9	B10	Toner Cartridge Color HP 305A (Yellow CE412A) for HP Color LaserJet Pro M451dn	No	10	17168.000	171,680.00
	B13	Toner Cartridge Color HP 305A (Yellow CE412A) for HP Color LaserJet Pro M451dn	No	10	7,540.00	75,400.00
	B19	Toner Cartridge Color HP 305A (Yellow CE412A) for HP Color LaserJet Pro M451dn	No	10	19,261.80	192,618.00

10	B10	Toner Cartridge Color HP 305A (Magenta CE413A) for HP Color LaserJet Pro M451dn	No	10	17168.00	171,680.00
	B13	Toner Cartridge Color HP 305A (Magenta CE413A) for HP Color LaserJet Pro M451dn	No	10	7,540.00	75,400.00
	B19	Toner Cartridge Color HP 305A (Magenta CE413A) for HP Color LaserJet Pro M451dn	No	10	19,261.80	192,618.00
11	B10	HP 304A (CC530A) Black Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	25	15,776.00	394,400.000
	B13	HP 304A (CC530A) Black Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	25	7,540.00	188,500.00
	B19	HP 304A (CC530A) Black Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	25	13,554.60	338,865.00
12	B10	HP 304A (CC531A) Cyan Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	16,008.00	240,120.00
	B13	HP 304A (CC531A) Cyan Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	7,540.00	113,100.00
	B19	HP 304A (CC531A) Cyan Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	17,835.00	267,525.00
13	B10	HP 304A (CC532A) Yellow Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	16,008	240,120.00
	B13	HP 304A (CC532A) Yellow Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	7,540.00	113,000.00
	B19	HP 304A (CC532A) Yellow Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	17,835.00	267,525.00
14	B10	HP 304A (CC533A) Magenta Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	16,008.00	240,120.00
	B13	HP 304A (CC533A) Magenta Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	7,540.00	113,000.00

	B19	HP 304A (CC533A) Magenta Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	17,835.00	267,525.00
15	B10	HP LaserJet Pro M402dn Toner Cartridge - (CF226A)- 26A	No	50	18,792.00	939,600.00
	B13	HP LaserJet Pro M402dn Toner Cartridge - (CF226A)- 26A	No	50	7,840.00	392,000.00
	B19	HP LaserJet Pro M402dn Toner Cartridge - (CF226A)- 26A	No	50	20,688.60	1,034,430.00
16	B10	Toner Cartridge for HP 2055 (CE505A)	No	20	15,312.00	306,240.00
	B13	Toner Cartridge for HP 2055 (CE505A)	No	20	6,840.00	136,800.00
	B19	Toner Cartridge for HP 2055 (CE505A)	No	20	10,701.00	214,020.00
17	B10	Toner Cartridge for LaserJet pro MFP M129-M132, 17A (CF217A)	No	20	9,860.00	197,200.00
	B13	Toner Cartridge for LaserJet pro MFP M129-M132, 17A (CF217A)	No	20	6,840.00	136,800.00
	B19	Toner Cartridge for LaserJet pro MFP M129-M132, 17A (CF217A)	No	20	10,701.00	214,020.00
18	B10	Toner Cartridge for Brother 5250DN Printer(TN-3145)	No	10	10,440	104,400.00
	B13	Toner Cartridge for Brother 5250DN Printer(TN-3145)	No	10	12,240.00	122,400.00
	B19	Toner Cartridge for Brother 5250DN Printer(TN-3145)	No	10	-----	-----
19	B10	HP LaserJet Pro MFP M227sdn/CF230A-30A	No	20	11,136.00	220,720.00
	B13	HP LaserJet Pro MFP M227sdn/CF230A-30A	No	20	6,840.00	136,800.00
	B19	HP LaserJet Pro MFP M227sdn/CF230A-30A	No	20	10,701.00	214,020.00
20	B10	Toner Cartridge for Brother 5350DN Printer(TN-3290)	No	5	20,880.00	104,400.00
	B13	Toner Cartridge for Brother 5350DN Printer(TN-3290)	No	5	20,540.00	102,700.00
	B19	Toner Cartridge for Brother 5350DN Printer(TN-3290)	No	5	-----	-----
21	B10	HP LaserJet 1320/1160 Toner Cartridge Q5949A - 49A	No	20	15,080.00	301,600.00
	B13	HP LaserJet 1320/1160 Toner Cartridge Q5949A - 49A	No	20	6,840.00	136,800.00

	B19	HP LaserJet 1320/1160 Toner Cartridge Q5949A - 49A	No	20	11,129.04	222,580.80
22	B10	Toner Cartridge for HP 1102 - CE285A 85A Black	No	6	11,484.00	68,904.00
	B13	Toner Cartridge for HP 1102 - CE285A 85A Black	No	6	6,840.00	41,040.00
	B19	Toner Cartridge for HP 1102 - CE285A 85A Black	No	6	9,987.60	59,925.60
23	B10	Toner Cartridge for HP Laserjet p1105 – HP (CB435A)-35A	No	6	12,180.00	73,080.00
	B13	Toner Cartridge for HP Laserjet p1105 – HP (CB435A)-35A	No	6	6,840.00	41,040.00
	B19	Toner Cartridge for HP Laserjet p1105 – HP (CB435A)-35A	No	6	9,702.24	58,213.44
24	B10	Toner Cartridge for HP 1010 (Q2612A Black)	No	6	13,920.00	83,520.00
	B13	Toner Cartridge for HP 1010 (Q2612A Black)	No	6	6,840.00	41,040.00
	B19	Toner Cartridge for HP 1010 (Q2612A Black)	No	6	9,987.60	59,925.60
25	B10	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Black (W2030A)	No	25	13,688.00	342,200.00
	B13	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Black (W2030A)	No	25	16,540.00	413,500.00
	B19	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Black (W2030A)	No	25	18,263.04	456,576.00
26	B10	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Cyan (W2031A)	No	15	17,168.00	257,520.00
	B13	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Cyan (W2031A)	No	15	21,240.00	318,600.00
	B19	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Cyan (W2031A)	No	15	21,402.00	321,030.00
27	B10	Toner Cartridge for HP Color LaserJet Pro M454dn -HP	No	15	17,168.00	257,520.00

		415A Yellow (W2032A)				
	B13	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Yellow (W2032A)	No	15	21,240.00	318,600.00
	B19	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Yellow (W2032A)	No	15	21,402.00	321,030.00
28	B10	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Magenta (W2033A)	No	15	17,168.00	257,520.00
	B13	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Magenta (W2033A)	No	15	21,240.00	318,600.00
	B19	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Magenta (W2033A)	No	15	21,402.00	321,030.00
29	B10	Toner Cartridge for HP 2400/2420 (Q6511A)	No	5	27,260.00	136,300.00
	B13	Toner Cartridge for HP 2400/2420 (Q6511A)	No	5	15,240.00	76,200.00
	B19	Toner Cartridge for HP 2400/2420 (Q6511A)	No	5	20,688.60	103,443.00
30	B10	HP LaserJet Pro MFP M521dn/ HP 3010 -(CE255A)-55A	No	10	26,100.00	261,000.00
	B13	HP LaserJet Pro MFP M521dn/ HP 3010 -(CE255A)-55A	No	10	15,240.00	152,400.00
	B19	HP LaserJet Pro MFP M521dn/ HP 3010 -(CE255A)-55A	No	10	27,822.60	278,226.00
31	B10	Toner Cartridge for HP 3015(Q2655A)	No	5	26,100.00	130,500.00
	B13	Toner Cartridge for HP 3015(Q2655A)	No	5	15,240.00	76,200.00
	B19	Toner Cartridge for HP 3015(Q2655A)	No	5	-----	-----
32	B10	Toner Cartridge for HP 3005 - Q7551A-51A	No	6	21,460.00	128,760.00
	B13	Toner Cartridge for HP 3005 - Q7551A-51A	No	6	15,240.00	91,440.00
	B19	Toner Cartridge for HP 3005 - Q7551A-51A	No	6	20,688.60	124,131.60
33	B10	Data card printer Ribbon YMCKT	Pkt.	60	18,560.00	1,113,600.00
	B13	Data card printer Ribbon YMCKT	Pkt.	60	19,640.00	1,178,400.00
	B19	Data card printer Ribbon YMCKT	Pkt.	60	-----	-----

		TOTAL			

Note;

B 13 was dropped after price comparison because the quotes were below the market price by a bigger margin.

The committee unanimously agreed to subject the two bidder to due diligence before recommending the successful ones for award of the tender.

Therefore the two bidders, B10 and B19 proceeded to due diligence evaluation stage.

5.0 Due diligence.

The committee carried out a due diligence study on the two prospective bidders using the check-list in table 5 and came up with the following observations;-

Table 5

S/No	Item Under review	B10	B19
1	Physical office	√	√
2	Original Certificate of registration/Incorporation	√	√
3	Original current trading license	√	√
4	Original Audited books of accounts	√	√
5	Original dealer authorization/Partnerships	√	x
6	Samples of products available	√	x
7	General office organization	√	√
8	General questions from members	√	√

Key: √-Satisfactory

X-Un-satisfactory

Note:

B10 was able to provide and respond to the committee queries to the satisfaction of the members.

B19 Was unable to provide sample of items their physical location and original dealer authorization/ partnership as captured in table five (5) above.

Conclusion:

The committee therefore recommended that bidder **B10 (Copierforce (K) Limited)** be considered for the award of supply and Delivery of Toners Cartridge, Ink and Ribbon as shown in the table 6.

Table 6

	ITEM DESCRIPTION OF GOODS	UNIT	QTY	UNIT PRICE VAT INCLUSIVE	TOTAL PRICE VAL INCL
1	HP LaserJet Color printer Pro 401dn/M425dn Toner Cartridge CF280A	No	200	17,284.00	3,456,800.00
2	Toner for HP LaserJet Pro MFP M428fdn - HP 59A Black Original LaserJet Toner Cartridge (CF259A)	No	30	16,472.00	494,160.00
3	Toner Cartridge (CF410A) for HP Color LaserJet Pro M452dn	No	15	14,384.00	215,760.00
4	Toner Cartridge (CF411A for HP Color LaserJet Pro M452dn	No	10	16,936.00	169,360.00
5	Toner Cartridge (CF412A) for HP Color LaserJet Pro M452dn	No	10	16,936.00	169,360.00
6	Toner Cartridge (CF413A) for HP Color LaserJet Pro M452dn	No	10	16,936.00	169,360.00
7	Toner Cartridge Color HP 305A (Black CE410A) for HP Color LaserJet Pro M451dn	No	20	13,340.00	266,800.00

8	Toner Cartridge Color HP 305A (Cyan CE411A) for HP Color LaserJet Pro M451dn	No	10	17,168.00	171,680.00
9	Toner Cartridge Color HP 305A (Yellow CE412A) for HP Color LaserJet Pro M451dn	No	10	17,168.00	171,680.00
10	Toner Cartridge Color HP 305A (Magenta CE413A) for HP Color LaserJet Pro M451dn	No	10	17,168.00	171,680.00
11	HP 304A (CC530A) Black Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	25	15,776.00	394,400.00
12	HP 304A (CC531A) Cyan Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	16,008.00	240,120.00
13	HP 304A (CC532A) Yellow Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	16,008.00	240,120.00
14	HP 304A (CC533A) Magenta Original LaserJet Toner Cartridge for HP Laserjet Color printer CP 2025	No	15	16,008.00	240,120.00
15	HP LaserJet Pro M402dn Toner Cartridge - (CF226A)- 26A	No	50	18,792.00	939,600.00
16	Toner Cartridge for HP 2055 (CE505A)	No	20	15,312.00	306,240.00
17	Toner Cartridge for LaserJet pro MFP M129-M132, 17A (CF217A)	No	20	9,860.00	197,200.00
18	Toner Cartridge for Brother 5250DN Printer(TN-3145)	No	10	10,440.00	104,400.00
19	HP LaserJet Pro MFP M227sdn/CF230A-30A	No	20	11,136.00	222,720.00
20	Toner Cartridge for Brother 5350DN Printer(TN-3290)	No	5	20,880.00	104,400.00
21	HP LaserJet 1320/1160 Toner Cartridge Q5949A - 49A	No	20	15,080.00	301,600.00

22	Toner Cartridge for HP 1102 -CE285A 85A Black	No	6	11,484.00	68,904.00
23	Toner Cartridge for HP Laserjet p1105 – HP (CB435A)- 35A	No	6	12,180.00	73,080.00
24	Toner Cartridge for HP 1010 (Q2612A Black)	No	6	13,920	83,520.00
25	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Black (W2030A)	No	25	13,688.00	342,200.00
26	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Cyan (W2031A)	No	15	17,168.00	257,520.00
27	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Yellow (W2032A)	No	15	17,168.00	257,520.00
28	Toner Cartridge for HP Color LaserJet Pro M454dn -HP 415A Magenta (W2033A)	No	15	17,168.00	257,520.00
29	Toner Cartridge for HP 2400/2420 (Q6511A)	No	5	27,260.00	136,300.00
30	HP LaserJet Pro MFP M521dn/ HP 3010 -(CE255A)-55A	No	10	26,100.00	261,000.00
31	Toner Cartridge for HP 3015(Q2655A)	No	5	26,100.00	130,500.00
32	Toner Cartridge for HP 3005 - Q7551A-51A	No	6	21,460.00	128,760.00
33	Data card printer Ribbon YMCKT	Pkt.	60	18,560.00	1,113,600.00
	TOTAL				11,857,984.00

The committee having exhaustively considered all the requirements of the evaluation process and observed that the prices offered by **B10 (Copierforce Kenya Limited)** were within the market rate. The committee therefore do recommend that **B10 :(Copierforce (K) Limited)** be awarded the contract to supply and Delivery of Toners/ Cartridges, Inks and Ribbon toners as shown in table six (6) above for the financial year 2023/2024 at a total **cost of Eleven million, Eight hundred and fifty Seven thousand Nine Hundred, Eight four and Zero Cent Shillings only (KSH 11, 857, 984.00)** Effective 1st July 2023.

Committee Members:

S/No.	Name	Designation	Evaluator No.	Department/School	Signature	Date
1	Prof. Jackson Odote	Chairman	-	PHYSICS		
2	Mr. Finley Gwaro	Member	4	PROCUREMENT		
3	Mr. John M. Sambu	Member	1	D.I.C.T		
4	Mr. Bornboss Cheruiyot	Member	3	PROCUREMENT		
5	Mr. Michael Nyaga	Member	5	EXAMINATION		
6	Mr. David Tubman (Secretary)	Member	2	PROCUREMENT		