

CHINA ROAD & BRIDGE CORPORATION (K) (CRBC) EMPLOYMENT APPLICATION

Ref No. _____

POSITIONS APPLIED FOR 申请职位:	1.	2.	3.
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照 片 P H O T O G R A P H	<input type="checkbox"/> FEMALE 女 <input type="checkbox"/> MALE 男	NAME 姓名:	RELIGION 宗教信仰:	MOBILE PHONE NO. 移动电话号码:	
	CURRENT ADDRESS/POSTAL CODE 现住址/邮编:			CONTACT NO OF FAMILY 联系方式 (家庭电话):	
	DATE OF BIRTH Y M D 出生日期: 年 月 日			PLACE OF BIRTH 出生地:	
	HEIGHT 身高:		WEIGHT 体重:	TRIBE 民族:	PLACE OF RESIDENCE 户口所在地:
	MARITAL STATUS 婚姻状况: <input type="checkbox"/> SINGLE 未婚 <input type="checkbox"/> MARRIED 已婚 <input type="checkbox"/> DIVORCED 离异 <input type="checkbox"/> WIDOWED 丧偶				

EDUCATION	学历	FROM 由 MONTH 月 YEAR 年	TO 至 MONTH 月 YEAR 年	NAME OF SCHOOL 学校名称	MAJOR 专业名称	TERM 学年制	DEGREE/ CERTIFICATE 学历/证书
PROFESSIONAL TRAINING	专业培训						
UNIVERSITY	大学						
TECHNICAL SCHOOL	职业技术学校						
SENIOR HIGH SCHOOL	高中						
TECHNICAL SECONDARY SCHOOL	中专						
JUNIOR HIGH SCHOOL	初中						
SKILL CERTIFICATE	资格证书						
OTHERS	其他						

LANGUAGES	语言	SPOKEN 会话			READ 阅读			WRITTEN 书写		
		EXCELLENT 优秀	GOOD 良好	FAIR 一般	EXCELLENT 优秀	GOOD 良好	FAIR 一般	EXCELLENT 优秀	GOOD 良好	FAIR 一般
ENGLISH	英语									
OTHER	其他									

SKILLS 技能	DRIVING LICENSE (TYPE): 驾驶执照类别:	<input type="checkbox"/> UNDER THREE YEARS 三年以下 <input type="checkbox"/> OVER THREE YEARS 三年以上	
	CAN YOU USE A COMPUTER? 使用电脑吗?	能	<input type="checkbox"/> YES 是 <input type="checkbox"/> NO 否
	MICROSOFT OFFICE 微软办公软件	<input type="checkbox"/>	ENGLISH VERSION 英文版本
	OTHER 其他	<input type="checkbox"/>	
Introducer or Relative to CRBC (You are introduced to CRBC by whom? If nobody, please just fill N/M)			

EMPLOYMENT RECORDS 任职记录

-START WITH YOUR PRESENT POSITION AND WORK BACK. LIST ALL EMPLOYMENT. 从现任职位开始倒序写明以往任职资料.

DATE 日期:	FROM 由	TO 至	POSITION 职位:
MAIN DUTIES 主要职责:			
EMPLOYER'S NAME 工作单位名称:		GROSS MONTHLY SALARY 月总收入:	
EMPLOYER'S ADDRESS 工作单位地址:		REASON FOR LEAVING 离职原因:	

DATE 日期:	FROM 由	TO 至	POSITION 职位:
MAIN DUTIES 主要职责:			
EMPLOYER'S NAME 工作单位名称:		GROSS MONTHLY SALARY 月总收入:	
EMPLOYER'S ADDRESS 工作单位地址:		REASON FOR LEAVING 离职原因:	

REFERENCE CHECK (PLEASE PROVIDE DETAILS OF TWO INDIVIDUALS WHO HAVE WORKED WITH YOU BEFORE) 资质证明 (请列举两位曾和你共事的人)				
NAME 姓名	COMPANY 公司	DESIGNATION 职位	TEL NUMBER 联系电话	NO OF YEARS KNOWN 认识时间

RELATIVES WORKING WITH CRBC?

是否有亲属在中国路桥工作? (PARENTS, BROTHERS, SISTERS, SPOUSE, CHILDREN) (父母, 兄弟, 姐妹, 配偶, 子女)

NAME 姓名	RELATIONSHIP 关系	LOCATION 地点	POSITION 职位	DURATION 任职日期

PERSON TO NOTIFY IN CASE OF EMERGENCY 紧急联系人:

NAME 姓名	RELATIONSHIP 关系	TELEPHONE (H) 家庭电话	TELEPHONE (W) 工作电话	ADDRESS 地址
1.				
2.				

MEDICAL 健康状况

PHYSICAL DISABILITY, IMPAIRMENT, SERIOUS ILLNESS (PLEASE GIVE DETAILS OF ANY PHYSICAL DISABILITY, IMPAIRMENT, SERIOUS ILLNESS YOU ARE NOW SUFFERING FROM OR HAVE BEEN AFFLICTED WITH PREVIOUSLY)

身体残伤/损伤/严重疾病(如有, 请详细说明你以前所受到的身体残伤、损伤或严重疾病)

FAMILY STATUS 家庭情况

	Name 姓名	Company 工作单位	Position 职务	Address 居住地址	Contact No. 联系电话
Spouse 配偶	_____	_____	_____	_____	_____
Father 父亲	_____	_____	_____	_____	_____
Mother 母亲	_____	_____	_____	_____	_____
Children 子女	_____	_____	_____	_____	_____
Children 子女	_____	_____	_____	_____	_____
Children 子女	_____	_____	_____	_____	_____
Children 子女	_____	_____	_____	_____	_____
Children 子女	_____	_____	_____	_____	_____
Children 子女	_____	_____	_____	_____	_____
Others 其他	_____	_____	_____	_____	_____

OTHER 其他

Have you ever been arrested or convicted of a crime?
 曾否因犯罪而被拘捕? No 否 Yes 有 Remarks, 请备注_____

Have you ever been discharged from employment because of your work or conduct?
 以往曾否因工作或行为不佳而被革除职位? No 否 Yes 有 Remarks, 请备注_____

Have you applied for any job with CRBC in Kenya in the past?
 以往是否在中国路桥工作过? No 否 Yes 是

If yes, give details:
 如是, 注明详情 _____

If appointed, when would you be able to start work?
 如被聘用, 何时能够开始上班? _____

When was your last medical check?
 最近的健康检查的时间? _____ Can you take night shift? Yes 是 No 否
 是否愿意加夜班

DECLARATION 声明:

I authorize China Road & Bridge Corporation to secure any information regarding myself and I hereby release any person, firm or institution of all liability for any damage whatsoever issuing from such information.

I further declare that all statements made by me in this application are true, complete and correct. A false statement or dishonest answer for any question may be grounds for my immediate discharge from employment with China Road & Bridge Corporation.

我授权予中国路桥有限责任公司进行调查有关本人之资料，任何机构或人士将不因此而致负有毁坏本人名誉之责。本人在此工作申请表所填报内容一切属真实、全面及正确，如有隐瞒或虚报，愿无偿接受立即解雇之处分。

APPLICANTS SIGNATURE 申请人签名: _____

DATE 日期: _____