



THE TECHNICAL UNIVERSITY OF KENYA

CERTIFICATE COLLECTION ANNOUNCEMENT

The Technical University of wishes to announce to her graduates who were conferred with Degrees, and awarded Diplomas and Certificates in December 2017 that the academic certificates are now ready for collection.

POINT OF ISSUE

The academic certificates shall be collected from the office of the Deputy Registrar – Examination and Certification situated on the ground floor of Administration Block.

OFFICE HOURS

Office of the Deputy Registrar – Examination and Certification shall be open during working days from 8.00 am to 1.00 pm and 2.00 pm to 5.00 pm.

PROCEDURE

To collect your academic certificate, please visit the University website www.tukenya.ac.ke and open the Fees Statement link. On the menu to the left, click “Certificate Collection Form”. Print this form in duplicate and process it with the University officers listed before presenting it at the Examinations offices. Please note that if the form fails to print, you should first attend to administrative issues highlighted above the menu.

POINTS TO NOTE

1. Any graduate who will not have collected her/his academic certificate by 31st August 2018 shall be required to pay storage fee Ksh 1,000 per year.
2. Only graduates who have cleared with the University shall be issued with their academic certificates.
3. Those graduates who graduated before 2017 are urged to collect their certificates immediately to avoid accumulation of charges.
4. Those who do not collect their certificates or delay their graduation upon completion of studies on account of nonpayment of fees will have their details submitted to credit bureaus for punitive reasons.

THE 2018 INTAKE

Prospective applicants are reminded that the University's online admission portal is now open for receiving applications for admission into academic programmes for the 2018/2019 academic year. Details are available on the University website www.tukenya.ac.ke/intake

REGISTRAR (ACADEMIC)

Education and training for the real world

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The Technical University of Kenya is ISO 9001:2008 Certified