THE TECHNICAL UNIVERSITY OF KENYA

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ANNOUNCEMENT

Certificate Collection – November 2025 Graduates

Certificates for November 2025 Graduates are now ready for collection!

1. Collection Details:

- Date: Wednesday, 11 March 2026
- Venue: Examinations Office, Ground Floor, Administration Block
- Hours: Morning: 8:00 a.m. – 1:00 p.m. | Afternoon: 2:00 p.m. – 5:00 p.m.

2. Requirements for Certificate Collection

Graduates must present:

- Completed and signed **Request to Collect Certificate Form** (from student portal)
- Photocopy of **Application to Graduate Form**
- Photocopy of **Clearance Certificate**
- Copy of **Current Fee Statement** (from the student portal)
- Original **National ID** and one photocopy

3. Next of Kin Collection Requires:

- Next of Kin **must be listed** in the student's registration
- **Signed authorization letter** from the graduate (including authorized person's name/ID and student's name/ID)
- **All required documents** (except the student's original ID)
- **Next of Kin's National ID** (original + copy)

4. Deadline and Key Notes

- **Deadline:** Certificates not collected by **11 June 2026** will incur a **KSh 1,000 annual storage fee**.
- **Eligibility:** Only graduates with **full clearance** will be issued certificates.
- **Past Graduates:** Graduates who completed studies **before 2024** are advised to collect promptly to avoid fees.

Dr. Moses W. Wamalwa
ACADEMIC REGISTRAR