



# THE TECHNICAL UNIVERSITY OF KENYA

## VACANCY ANNOUNCEMENT

**THE** Technical University of Kenya wishes to recruit suitable candidates to fill the following administrative and academic positions:

### 1. ASSOCIATE PROFESSOR – (REF/NO. AC/0001/13)

**Departments:** *Civil and Environmental Engineering • Electrical and Electronic Engineering*

Applicants should have a relevant PhD degree from a recognised university with the necessary teaching experience at both undergraduate and postgraduate levels. They should also have research experience as evidenced by scholarly publications. The successful applicants will be required to teach at both undergraduate and postgraduate levels in addition to carrying out relevant research in their areas of specialization. They will be required to provide leadership in the School as well as participate in other Departmental, and University assignments.

### 2. SENIOR LECTURER – (REF/NO. AC/0002/13)

**Departments:** *Electrical and Electronic Engineering • Mechanical and Mechatronic Engineering*

Applicants should be holders of Ph.D. degree in the respective areas of specialisation. They should also have the necessary teaching and research experience as evidenced by scholarly publications as well as considerable experience in professional practice as demonstrated by accomplished professional tasks. The successful candidates will be required to teach and supervise both undergraduate and postgraduate students. They will also be expected to provide leadership in their respective Departments, as well as participate in research activities in their respective areas of specialization.

### 3. LECTURER – (REF/NO. AC/0003/13)

**Departments:** *Architecture and Environmental Design • Building Science and Technology • Construction Economics and Management • Land and Infrastructure Management • Real Estate and Property Management • Urban and Regional Planning • Aeronautical and Aviation Engineering • Chemical and Process Engineering • Civil and Environmental Engineering • Electrical and Electronic Engineering • Geospatial Science and Engineering • Mechanical and Mechatronic Engineering • Computer Science and Technology • Computer Systems and Communication • Information Systems and Technology*

Applicants should be holders of relevant PhD in the areas above, or equivalent. Holders of Masters Degree with extensive teaching and research experience at university level as evidenced by scholarly publications will also be considered. In addition applicant must be registered with the relevant professional body, and produce evidence of active professional work. Competence in Computer Aided Design (CAD) applications for architecture and general computer literacy is an added advantage.

### 4. DIRECTOR, PROPERTY AND INFRASTRUCTURE – GRADE XV (REF/NO. AD/0001/13)

The Director, Property and Infrastructure, will be responsible to the Vice Chancellor and the University Management for the planning and administration of functions relating to Construction and Maintenance, and Property and Utilities of the University.

Applicants should be Kenyan citizens with a degree in Engineering, Architecture, Surveying, Building Economy or Land Economy from a recognized university. They should in addition possess the relevant post graduate and professional qualifications. They should be team-builders with demonstrable leadership and communication skills and have at least ten years administrative experience, seven of which at a senior level in a large educational institution or Government Department. They must be registered with their respective registration boards and be computer literate.

### 5. CHIEF ACCOUNTANT – GRADE XIV (REF/NO. AD/0002/13)

The Chief Accountant shall be responsible to the Finance Officer and Management for accounting functions including administration of income and expenditure, payroll, credit and debt accounts, and financial reporting.

Applicants should be Kenyan citizens with a degree in accounting, finance or economics, together with relevant postgraduate qualifications from a recognised university. They must, in addition be qualified accountants holding CPA (K) and be registered members of the Institute of Certified Public Accountants of Kenya. They should be team-builders with demonstrable leadership and communication skills, and have at least eight years relevant experience, five of which should be as Senior Accountant in a university, Government Department or equivalent institution. They must also be computer literate with good interpersonal and report writing skills.

### 6. SENIOR ACCOUNTANT – GRADE XIII (REF/NO. AD/0003/13)

Applicants should be Kenyan citizens with a degree in finance, economics or accounting together with relevant postgraduate qualifications from a recognised university. They must, in addition be qualified accountants holding CPA (K) and be registered members of the Institute of Certified Public Accountants of Kenya. They should be team-builders with demonstrable leadership and communication skills, and have at least six years relevant experience, three of which at senior level in a University, Government Department or equivalent institution. They must also be computer literate with good interpersonal and report writing skills.

### 7. MANAGER, FACILITIES AND ENVIRONMENT – GRADE XIII (REF/NO. AD/0004/13)

While working under the Director, Property and Infrastructure, the Manager, Facilities and Environment, will be responsible for the planning and administration of functions relating to Property and Utilities, and Environment and Caretaker Services of the University.

Applicants should be Kenyan citizens with a degree in Engineering, Architecture, Surveying, Building Economy or Land Economy from a recognized university, together with the relevant post graduate and professional qualifications. They should be team-builders with demonstrable leadership skills, and have at least six years administrative experience, three of which at a senior level in a large educational institution or Government Department. They must be registered with their respective registration boards and be computer literate.

### 8. ASSISTANT REGISTRAR – GRADE XII (REF/NO. AD/0005/13)

Applicants should be Kenyan citizens with a degree in social sciences from a recognised university. They should in addition possess relevant postgraduate and professional qualifications. They should be team builders, with demonstrable leadership and communication skills, and have at least five years administrative experience, three of them at a senior level in a University, Government Department or equivalent institution. They must also be computer literate with good interpersonal and report writing skills.

### 9. SENIOR TECHNOLOGIST – GRADE XII (REF/NO. AD/0006/13)

**Department of Geospatial Science and Engineering**

Applicants should be holders of a Master of Science degree in Cartography, Photogrammetry Survey or equivalent, with at least five (5) years work experience as a Technologist or equivalent position in a recognized institution. They should be registered members of the Institution of Surveyors Kenya (ISK) and be conversant with Government Policies on procurement, staff management and laboratory administration. Applicants must have demonstrable leadership, communication and team building skills. In addition, they must be proficient in analytical and report writing skills.

### 10. TECHNOLOGIST – GRADE XI (REF/NO. AD/0007/13)

**Departments:** *Urban and Regional Planning • Architecture and Environmental Design • Chemical and Processing Engineering • Civil and Environmental Engineering • Electrical and Electronic Engineering • Geospatial Science and Engineering • Mechanical and Mechatronic Engineering, Biological Sciences and Technology*

Applicants should be holders of a Bachelor of Science degree (at least Second Class, Lower Division) in the relevant field or equivalent qualification from a recognized university, with at least three (3) years work experience as a Senior Technician or equivalent in a relevant institution. Applicants with a Higher National Diploma or equivalent and extensive work experience will also be considered. Applicants should be registered members of the relevant professional bodies and possess the necessary computer and report writing skills.

### 11. TECHNICIAN – GRADE V/VI/VII (REF/NO. AD/0008/13)

**Departments:** *Chemical and Process Engineering • Civil and Environmental Engineering • Electrical and Electronic Engineering • Geospatial Science and Engineering • Mechanical and Mechatronic Engineering, Biological Sciences and Technology*

Applicants should be holders of Ordinary Diploma or equivalent in the relevant areas with at least five (5) years work experience as an Assistant Technician or equivalent in a recognized institution. In addition, they should be registered members of the relevant professional body and possess necessary computer and report writing skills.

**NOTE:** Applicants should forward 10 copies of their application letters quoting the REFERENCE NUMBER of the post applied for, accompanied by a similar number of certified copies of certificates and CVs. They should request at least three of their referees to forward their reports directly to the University Vice-Chancellor through the address below.

The Vice-Chancellor | The Technical University of Kenya | P. O. Box 52428 – 00200, City Square, NAIROBI. | E-MAIL: vc@kenpoly.ac.ke

**APPLICATION DEADLINE: FRIDAY, 19<sup>TH</sup> JULY, 2013**