

THE UNIVERSITIES ACT, NO. 42 OF 2012



**THE CHARTER OF THE TECHNICAL UNIVERSITY OF
KENYA, 2013**

STATUTES

**The Statutes of
The Technical University of Kenya
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PRELIMINARY

In exercise of the powers conferred by Section 29 of the Charter of the Technical University of Kenya, 2013, the Council hereby makes the following Statutes:

These Statutes shall be cited as **The Technical University of Kenya Statutes, 2013.**

STATUTE I

DEFINITIONS

In these Statutes, unless the context otherwise requires –

“Academic and Ceremonial Dress” means

The particulars, use and categories of Academic and Ceremonial Dress will be made in a schedule to these Statutes;

“Academic Year” means

a period of study consisting of two (2) semesters or such number of semesters as the Senate by resolution may determine, not necessarily consecutive, including any other additional period of study or research as may be prescribed in the regulations for a particular program as being part of the academic year;

“Act” means

The Universities Act, No. 42 of 2012 of the Laws of Kenya;

“Charter” means

the Charter of The Technical University of Kenya, 2013 under the Universities Act, No. 42 of 2012 of the Laws of Kenya;

“Associated Department” means

an associated department as defined in these Statutes;

“Cabinet Secretary” means

the Cabinet Secretary for the time being responsible for university education;

“Centre” means

a constituent part of the University designated to facilitate the delivery of short term programmes, research, workshops, consultancies, and to offer related support services to academic programmes that span across the University, and such other functions and special programmes as Council may determine from time to time on the recommendation of Senate;

“Certificate” means

a certificate conferred by the University or by bodies recognized by the University;

“Chairman” means

the person who presides over a meeting or occupies a position of leadership or responsibility of any organ of the University as defined in these statutes and shall be understood to be gender neutral;

“College” means

a constituent part of the University designated to facilitate management and administration as well as academic delivery of degree, diploma, and certificate programmes, and research and consultancy in related fields of study or any other function as the Council shall determine;

“Constituent Department” means

a department which for administrative purposes has been designated by Council as being constituted within a particular College, Faculty, School, Institute, or Centre;

“Degree” means

a degree conferred by the University;

“Deputy Vice-Chancellor” means

the Deputy Vice-Chancellor appointed by the Council in accordance with the provisions of the Charter and these Statutes;

“Department” means

a constituent part of a School designated to facilitate academic delivery of degree, diploma and certificate programmes, and research and consultancy in related fields of study or any other function as the Council shall determine;

“Diploma” means

a diploma awarded by the University or by bodies recognized by the University;

“Faculty” means

a constituent part of the University designated to facilitate academic delivery of degree, diploma and certificate programmes, and research and consultancy in related fields of study or any other function as the Council shall determine;

“Institute” means

a constituent part of the University designated to facilitate the delivery of multidisciplinary research, post-graduate training, consultancies and related function or undertake such functions as the Council shall determine;

“Lecturer” means

a Lecturer in accordance with the provisions of the Charter as well as part-time, honorary and titular lecturers and professors;

“professor” means

an associate professor or a full professor of the University;

“Professor” means

a full professor of the University;

“Schedule” means

an annexure to these Statutes that deal with points of details supplementary to the main part;

“School” means

a constituent part of a College, operating in the Faculty to facilitate delivery of degree, diploma and certificate programmes, research and consultancy in related field of study or any other function as the Council shall determine;

“Semester” means

a period within the academic year of the University, during which units of an academic programme are taught and examined, which period shall not be less than twelve (12) and not more than sixteen (16) continuous weeks;

“Student” means

a person registered by the University for the purposes of receiving instructions in a particular area of study with a view to obtaining a qualification of the University or any other person who is determined by Senate to be a student;

“TVET” means

a course programme within the framework of Technical and Vocational Education and Training and related activities.

“University” means

The Technical University of Kenya unless otherwise specified.

STATUTE II

ORGANIZATIONAL STRUCTURE OF THE UNIVERSITY

1. Subject to the provisions of the Charter, the University shall be governed by the organisational structure approved by Council and as set out in a schedule to these Statutes which schedule may be amended by the Council from time to time.
2. Notwithstanding the generality of paragraph 1 hereof, the operations and functions of the University shall be as set out in these statutes and in such other regulations as may be determined by the Council from time to time.

STATUTE III

UNIVERSITY GOVERNANCE STRUCTURE

1. Subject to the provisions of the Charter, the University shall be governed by the following organs:
 - i. Council

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- ii. Senate
 - iii. University Management Board

- 2. The operations of the governance organs shall be as set out in the Charter, in these Statutes and in such other regulations as may be determined by the Council from time to time.

STATUTE IV

COUNCIL

- 1. The membership, powers and functions of the Council shall be as prescribed in the Charter.
- 2. Unless the Council otherwise determines, a meeting of the Council shall be held at least once in each semester at such time and place as the Chairman may appoint.
- 3. At all meetings of the Council the quorum shall be more than one half of the number of members.
- 4. Decisions of the Council shall as far as possible be by consensus and where a vote must be taken such shall be by simple majority vote of those present and entitled to vote provided that the Chairman of Council shall have a casting vote in the event of a tie on any issue and provided that in enactment of Statutes the provisions of Section 17(5) of the Charter shall apply.
- 5. The Chairman may at any time call a meeting of the Council, or upon receiving a request for that purpose by at least one-third of the members of Council, shall call a meeting within 28 days of receiving such a request.
- 6. The Chairman shall preside at all meetings of Council and in the absence of the Chairman, the members present shall elect an independent member of Council to preside over the session.
- 7. The Council may, at the discretion of the Chairman, transact any business by the circulation of papers and any decision so taken shall be submitted for ratification at the next meeting of Council.
- 8.
 - (i) The Council may, subject to such limitations as it may deem fit, delegate any of its powers or duties to the Chairman or to a Committee as the Council shall find appropriate provided that Council shall not delegate the power to approve the annual Estimates of Expenditure and Accounts;
 - (ii) The members of the Committees of Council shall be as set out in a schedule of these Statutes which schedule may be amended by the Council from time to time;
 - (iii) The Council shall determine the powers and functions of the Committees established under these Statutes.

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- 9.(i) The Chairman of the Council shall be an ex-officio member of every Committee of the Council but shall not be Chairman of any such Committee unless specifically so provided;
 - (ii) The Council shall nominate the Chairman of each Council Committee provided that in the absence of the Chairman of any such Committee the members present consisting a quorum may elect a temporary Chairman from amongst themselves.
 10. A quorum of any Committee of the Council shall be more than one half of the number of members, unless the Council otherwise determines.
 11. The Council shall cause Minutes of its proceedings to be kept by the Secretary and such minutes shall be confirmed, subject to any necessary amendment, at a subsequent Council Meeting.
 12. Subject to the provisions of the Charter and these Statutes, the Council shall have power to regulate by such means as it may deem fit, procedures at its own meetings and those of any of its Committees.

STATUTE V

UNIVERSITY MANAGEMENT BOARD

1. There shall be a University Management Board whose membership shall be in accordance with Section 20 of the Charter and shall be as follows:
 - i. the Vice-Chancellor, who shall be the Chairman;
 - ii. the Deputy Vice-Chancellors;
 - iii. the Principals of Colleges within the University;
 - iv. the Executive Deans;
 - v. the Executive Directors;
 - vi. the University Secretary, who shall be the Secretary and an *ex-officio* member; and
 - vii. such other member of senior management as the Council may determine.
2. The University Management Board is the University senior management team responsible for managing the University strategy and policy.
3. Notwithstanding the generality of paragraph 2 above, the University Management Board shall assist the Vice-Chancellor in the day to day running of the University and shall in this respect, be responsible for:
 - i. the efficient management of the human, physical and financial resources of the University;
 - ii. the making of proposals to the Council and the Senate on policies that have application across the entire institution;
 - iii. the coordination of the University strategic and development plans;
 - iv. recommending to the Council through Senate the establishment of academic entities within the University;

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- v. Any other matters related to the management of the University.
 4. The University Management Board may, subject to such limitations as provided for in the Charter or the Statutes, delegate any of its powers or duties to a Committee as the University Management Board shall deem appropriate. The University Management Board shall determine the powers and functions of the Committees established under these Statutes.
 5. The University Management Board shall meet at least two times every semester and at any such meeting the quorum shall be half the members plus one.
 6. Decisions of the University Management Board shall as far as possible be by consensus and where a vote must be taken such shall be by simple majority vote of those present and entitled to vote provided that the Chairman of University Management Board shall have a casting vote in the event of a tie on any issue.

STATUTE VI

SENATE

1. There shall be Senate which shall be the University Academic Board whose membership shall be in accordance with Section 19 of the Charter and shall be as follows:
 - i. the Vice-Chancellor, who shall be the Chairman;
 - ii. the Deputy Vice-Chancellors;
 - iii. the Principals of each constituent college;
 - iv. the Principals of each college within the University;
 - v. the Executive Deans;
 - vi. the Executive Directors;
 - vii. the Directors of Schools;
 - viii. the Directors of institutes, centres and other academic entities;
 - ix. the Chairmen of Departments;
 - x. full professors of the University;
 - xi. two members selected by the academic board, or equivalent body, of each constituent college from among the members of such board or body;
 - xii. the Director for the time being in charge of the library services;
 - xiii. one representative of each of the school academic boards appointed by the respective boards from among its members;
 - xiv. the director of student affairs or the equivalent;
 - xv. the head of information, communication and technology services of the University;
 - xvi. the director for the time being responsible for Technical and Vocational Education and Training (TVET);

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- xvii. two members elected by the Students' Association, who however shall not be entitled to attend deliberations of the Senate on matters which are considered by the Chairman of the Senate to be confidential or which relate to examinations, the general discipline of students, and other related matters;
 - xviii. the Academic Registrar, who shall provide secretariat services to the Senate; and
 - xix. such other member as Council may determine from time to time.
2. The Deputy Vice-Chancellor for the time being in charge of academics shall be the secretary to the Senate.
 3. The powers and functions of the Senate shall be as prescribed in the Charter and at any rate shall include the following:
 - i. to satisfy itself regarding the content and academic standard of any course of study in respect of any degree, diploma, certificate or other award of the University;
 - ii. to propose regulations to be made by the Council regarding the eligibility of persons for admission to degree, diploma and certificate programmes;
 - iii. to propose regulations to be made by the Council regarding the standard of proficiency to be gained in each examination for a degree, diploma, certificate or other award of the University;
 - iv. to decide which persons have attained such standard of proficiency and are otherwise fit to be granted a degree, diploma, certificate or other award of the University;
 - v. to ratify the recommendation of the University Management Board on the establishment of academic entities within the University;
 - vi. to make regulations governing such other matters as are within its powers in accordance with the Charter or this Statutes.
 4. Unless the Senate otherwise determines, meetings of the Senate shall be held at least once in every semester at such time and place as the Chairman of the Senate may appoint.
 5. The Chairman of the Senate may at any time he/she deems appropriate call a meeting of Senate, but shall at any rate call a meeting within ten days upon receiving a written request addressed to her/him for that purpose by not less than one-third (1/3) of the members of Senate.
 6. The Vice-Chancellor shall preside over all meetings of Senate provided that in the absence of the Vice-Chancellor, the person so designated to perform the functions of the Office of the Vice-Chancellor as provided for in Section 11 of the Charter shall preside over Senate

meetings.

7. At any meeting of the Senate a quorum shall be one half of the number of members plus one.
8. The Chairman of the meeting shall have an original and a casting vote.
9. Senate may, subject to such limitations as it may deem fit, delegate any of its powers or duties to the Chairman or committees consisting of such members of the Senate and other persons as it may deem fit.
10. The committees of Senate together with their membership shall be as set out in a schedule of these Statutes, which schedule may be amended by the Council from time to time.
11. Subject to the provisions of this Statute, the Senate shall have power to regulate, by such means it may deem fit, procedures of its own meetings and those of its committees.

STATUTE VII

COLLEGE ACADEMIC BOARD

1. There shall be College Academic Board for each College whose membership shall be:-
 - i. The Principal who shall be the Chairman of the College Academic Board;
 - ii. Directors of Schools within the College;
 - iii. Directors of Institutes within the College;
 - iv. Chairmen of teaching departments within the College;
 - v. Professors and Associate Professors within the College not being members of the Board by virtue of any other provision of this statute;
 - vi. One representative from each School or Institute in the College;
 - vii. One Postgraduate Student;
 - viii. One student representative from each School or Institute, within the College, elected by the students in the respective School or Institute.
 - ix. College Registrar who shall be the Secretary of the College Academic Board.
2. The College Academic Board shall be responsible for the administration and management of the academic programmes of the College and its functions shall include:
 - i. to propose regulations to the Senate for the admission of students to the courses in the College and their continuance with such courses;
 - ii. to consider and select, and to recommend to Senate for approval, the undergraduate students who apply for admission to the University for admission for the courses at the College;
 - iii. to consider and select, and to recommend to Senate for approval, the postgraduate students who apply for admission to the University for admission for the courses at the College and appoint supervisors and examiners;

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- iv. to recommend to Senate students for award of scholarships, fellowships and grants and the revocation of such grants in accordance with Statutes, rules and regulations;
 - v. to propose to Senate regulations on the teaching and research within the College in accordance with University Statutes, rules and regulations; and
 - vi. to recommend names of examiners for appointment by Senate.
3. Unless the College Academic Board otherwise determines, College Academic Board meetings shall be held at least three times in each semester at such time and place as the Chairman of the Academic Board may appoint.
 4. The Chairman of the College Academic Board may at any time he/she deems appropriate call a meeting of College Academic Board, but shall at any rate call a meeting within ten days upon receiving a written request addressed to her/him for that purpose by not less than one-third (1/3) of the members of College Academic Board.
 5. The Principal shall preside over all meetings of College Academic Board provided that in the absence of the Principal, the person so designated to perform the functions of the Office of the Principal as provided for in the Charter shall preside over College Academic Board meetings.
 6. The quorum of the College Academic Board shall be one half of the number of members plus one.
 7. The Chairman of the meeting shall have an original and a casting vote.
 8. College Academic Board may, subject to such limitations as it may deem fit, delegate any of its powers or duties to the Chairman or committees consisting of such members of the College Academic Board and other persons as it may deem fit.
 9. The Chairman shall be ex-officio member of every committee of the College Academic Board but shall not be Chairman of any such committee unless expressly so provided.
 10. Subject to the provisions of this Statute, the College Academic Board shall have power to regulate, by such means as it may deem fit, procedures of its own meetings and those of its committees.
 11. The College Academic Board shall recommend to the Senate the establishment of academic entities within the College.
 12. The Vice-Chancellor and the Deputy Vice-Chancellors shall be ex-officio members of each and all the Boards of the College.
 13. The College Academic Board may at its own discretion, invite or co-opt not more than five other persons to attend its meetings in an advisory capacity; provided that the persons so invited shall not acquire any other rights of membership to the Board.

STATUTE VIII

COLLEGE MANAGEMENT BOARD

1. There shall be, for each College, a College Management Board whose membership shall be:
 - i. The Principal who shall be the Chairman of the College Management Board
 - ii. Directors of Schools
 - iii. Directors of Institutes within the College
 - iv. The College Registrar who shall be the Secretary of the College Management Board
 - v. The College Bursar
 - vi. such other member of senior management as the Vice-Chancellor may determine.
2. The College Management Board shall be responsible for the administrative functions of the College and for this purpose these functions shall include:
 - i. Management of resources including personnel, facilities and finances of the College;
 - ii. College planning and development;
 - iii. Preparation of annual estimates and budget, generation of revenue and prudent management of funds entrusted to it;
 - iv. Implementation of rules and regulations governing the conduct, behaviour and discipline of staff and students of the College as approved by the Senate and Council.
3. Unless the College Management Board otherwise determines, the College Management Board shall hold meetings at least three times in a semester at such time and place as the Chairman may appoint.
4. At all meetings of the College Management Board a quorum shall be one-half of the members plus one.
5. Decisions of the College Management Board shall as far as possible be by consensus and where a vote must be taken such shall be by simple majority vote of those present and entitled to vote provided that the Chairman of College Management Board shall have a casting vote in the event of a tie on any issue.
6. The Chairman of the College Management Board may at any time he/she deems appropriate call a meeting of College Management Board, but shall at any rate call a meeting within fourteen (14) days upon receiving a written request addressed to her/him for that purpose by not less than one-half (1/2) of the members of College Management Board.
7. The Principal shall preside over all meetings of College Management Board provided that in the absence of the Principal, the person so designated to perform the functions of the Office of the Principal as provided for in the Charter shall preside over College Management Board meetings;

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8. The College Management Board may, subject to such limitations as it may deem fit, delegate any of its powers or duties to the Chairman or Committee consisting of such members of the College Management Board and other persons as it may deem fit. Provided that the College Management Board shall not delegate to the Chairman or to a committee the power to approve, without further reference to the College Management Board the annual estimates of expenditure.
 9. The Chairman shall be ex-officio member of every committee of the College Management Board but shall not be Chairman of any such committee unless expressly so provided.
 10. Unless the College Management Board otherwise determines, a quorum of any committee of the College Management Board shall be the nearest whole number above one-half the membership of the Committee.
 11. The College Management Board shall cause a copy of its minutes to be sent to the Secretary of the University Management Board as soon as such minutes have been confirmed and duly signed.
 12. Subject to the provisions of these Statutes, the College Management Board shall have power to regulate by such means as it may deem fit, procedures of its own meetings and those of its committees.
 13. The College Management Board shall be responsible for the following functions:
 - i. To be the interface between the Management Board and the College;
 - ii. To plan for the College needs and development;
 - iii. To prepare annual estimates of the funds required by the College, generate revenue and administer all funds entrusted to it;
 - iv. To discuss key policy issues affecting the College and make appropriate recommendations and decisions.

STATUTE IX

FACULTY ACADEMIC BOARD

1. There shall be Faculty Academic Board for each faculty whose membership shall be:-
 - i. The Dean who shall be the Chairman of the Faculty Academic Board;
 - ii. Directors of Schools within the Faculty;
 - iii. Directors of Institutes within the Faculty;
 - iv. Chairmen of teaching departments within the Faculty;
 - v. Professors and Associate Professors within the Faculty not being members of the Board by virtue of any other provision of this statute;
 - vi. One representative from each School or Institute in the Faculty;
 - vii. One Postgraduate Student;
 - viii. One student representative from each School or Institute within the Faculty, elected by the students in the respective School or Institute.
 - ix. Faculty Registrar who shall be the Secretary of the Faculty Academic Board.

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2. The Faculty Academic Board shall be responsible for the administration and management of the academic programmes of the Faculty and its functions shall include:
 - i. to propose regulations to the Senate for the admission of students to the courses in the Faculty and their continuance with such courses;
 - ii. to consider and select, and to recommend to Senate for approval, the undergraduate students who apply for admission to the University for admission for the courses at the Faculty;
 - iii. to consider and select, and to recommend to Senate for approval, the postgraduate students who apply for admission to the University for admission for the courses at the Faculty and appoint supervisors and examiners;
 - iv. to recommend to Senate students for award of scholarships, fellowships and grants and the revocation of such grants in accordance with Statutes, rules and regulations;
 - v. to propose to Senate regulations on the teaching and research within the Faculty in accordance with University Statutes, rules and regulations; and
 - vi. to recommend names of examiners for appointment by Senate.
 3. Unless the Faculty Academic Board otherwise determines, Faculty Academic Board meetings shall be held at least three times in each semester at such time and place as the Chairman of the Academic Board may appoint.
 4. The Chairman of the Faculty Academic Board may at any time he/she deems appropriate call a meeting of Faculty Academic Board, but shall at any rate call a meeting within ten days upon receiving a written request addressed to her/him for that purpose by not less than one-third (1/3) of the members of Faculty Academic Board.
 5. The Dean shall preside over all meetings of Faculty Academic Board provided that in the absence of the Dean, the person so designated to perform the functions of the Office of the Dean as provided for in the Charter shall preside over Faculty Academic Board meetings.
 6. The quorum of the Faculty Academic Board shall be one half of the number of members plus one.
 7. The Chairman of the meeting shall have an original and a casting vote.
 8. Faculty Academic Board may, subject to such limitations as it may deem fit, delegate any of its powers or duties to the Chairman or committees consisting of such members of the Faculty Academic Board and other persons as it may deem fit.
 9. The Chairman shall be ex-officio member of every committee of the Faculty Academic Board but shall not be Chairman of any such committee unless expressly so provided.
 10. Subject to the provisions of this Statute, the Faculty Academic Board shall have power to regulate, by such means as it may deem fit, procedures of its own meetings and those of its committees.

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11. The Faculty Academic Board shall recommend to the Senate the establishment of academic entities within the Faculty.
 12. The Vice-Chancellor and the Deputy Vice-Chancellors shall be ex-officio members of each and all the Boards of the Faculty.
 13. The Faculty Academic Board may at its own discretion, invite or co-opt not more than five other persons to attend its meetings in an advisory capacity; provided that the persons so invited shall not acquire any other rights of membership to the Board.

STATUTE IX

FACULTY MANAGEMENT BOARD

1. There shall be, for each Faculty, a Faculty Management Board whose membership shall be:
 - i. The Dean who shall be the Chairman of the Faculty Management Board
 - ii. Directors of Schools
 - iii. Directors of Institutes within the Faculty
 - iv. The Faculty Registrar who shall be the Secretary of the Faculty Management Board
 - v. The Faculty Bursar
 - vi. Such other member of senior management as the Vice-Chancellor may determine.
2. The Faculty Management Board shall be responsible for the administrative functions of the Faculty and for this purpose these functions shall include:
 - i. Management of resources including personnel, facilities and finances of the Faculty;
 - ii. College planning and development;
 - iii. Preparation of annual estimates and budget, generation of revenue and prudent management of funds entrusted to it;
 - iv. Implementation of rules and regulations governing the conduct, behaviour and discipline of staff and students of the Faculty as approved by the Senate and Council.
3. Unless the Faculty Management Board otherwise determines, the Faculty Management Board shall hold meetings at least three times in a semester at such time and place as the Chairman may appoint.
4. At all meetings of the Faculty Management Board a quorum shall be one-half of the members plus one.

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5. Decisions of the Faculty Management Board shall as far as possible be by consensus and where a vote must be taken such shall be by simple majority vote of those present and entitled to vote provided that the Chairman of Faculty Management Board shall have a casting vote in the event of a tie on any issue.
 6. The Chairman of the Faculty Management Board may at any time he/she deems appropriate call a meeting of Faculty Management Board, but shall at any rate call a meeting within fourteen (14) days upon receiving a written request addressed to her/him for that purpose by not less than one-half (1/2) of the members of Faculty Management Board.
 7. The Dean shall preside over all meetings of Faculty Management Board provided that in the absence of the Principal, the person so designated to perform the functions of the Office of the Principal as provided for in the Charter shall preside over Faculty Management Board meetings;
 8. The Faculty Management Board may, subject to such limitations as it may deem fit, delegate any of its powers or duties to the Chairman or Committee consisting of such members of the Faculty Management Board and other persons as it may deem fit. Provided that the Faculty Management Board shall not delegate to the Chairman or to a committee the power to approve, without further reference to the Faculty Management Board the annual estimates of expenditure.
 9. The Chairman shall be ex-officio member of every committee of the Faculty Management Board but shall not be Chairman of any such committee unless expressly so provided.
 10. Unless the Faculty Management Board otherwise determines, a quorum of any committee of the Faculty Management Board shall be the nearest whole number above one-half the membership of the Committee.
 11. The Faculty Management Board shall cause a copy of its minutes to be sent to the Secretary of the University Management Board as soon as such minutes have been confirmed and duly signed.
 12. Subject to the provisions of these Statutes, the Faculty Management Board shall have power to regulate by such means as it may deem fit, procedures of its own meetings and those of its committees.
 13. The Faculty Management Board shall be responsible for the following functions:
 - i. To be the interface between the Management Board and the Faculty;
 - ii. To plan for the Faculty needs and development;
 - iii. To prepare annual estimates of the funds required by the Faculty, generate revenue and administer all funds entrusted to it;
 - iv. To discuss key policy issues affecting the Faculty and make appropriate recommendations and decisions.

STATUTE XI

MEMBERS OF THE UNIVERSITY

1. The members of the University shall be:
 - i. Chancellor;
 - ii. Chairman of Council;
 - iii. the members of the Council;
 - iv. the members of the Senate;
 - v. Vice-Chancellor;
 - vi. Deputy Vice-Chancellors;
 - vii. Principals of Colleges within the University and campuses;
 - viii. Principals of Constituent Colleges;
 - ix. Executive Directors;
 - x. University Secretary;
 - xi. Academic Registrar;
 - xii. University Librarian;
 - xiii. members of the governing body of each constituent college;
 - xiv. the Professors of the University;
 - xv. Lecturers of the University;
 - xvi. the Alumni;
 - xvii. the students of the university; and
 - xviii. Such other member of the staff of the University or any other body formally admitted into association with the University or with any of its constituent colleges, as may be granted by the Council from time to time determine.

2. Membership of the University shall terminate when a person designated as such ceases to hold any of the offices or status designated under Part III Section 9 of the Charter.

STATUTE XII

CHANCELLOR

1. The Chancellor shall be a member of the University in accordance with Part III Section 11 (a) of the Charter.

2. Subject to these Statutes, the Chancellor shall confer degrees, grant diplomas, certificates and other awards, which may for the time being, be authorized by the Council.

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3. In the exercise of the powers conferred upon the Chancellor under Section 10 of the Charter, the Chancellor shall notify the Council of the University of her/his intention to direct an inspection or visitation of the University and the Council shall tender to the Chancellor advice on any matters relevant to such an inspection or visitation.

STATUTE XIII

CHAIRMAN OF COUNCIL

1. The Chairman shall be a member of the University in accordance with the Act and Part III Section 9 (b) of the Charter.
2. The Chairman shall be appointed in accordance to the Act and Section 13 of the Charter.

STATUTE XIV

MEMBERS OF COUNCIL

1. The Members of the Council of the University shall be appointed in accordance with the Act and the Charter.
2. The Members of Council comprise of:-
 - i. The Chairman;
 - ii. The Principal Secretary in the Ministry for the time being responsible for the University Education;
 - iii. The Principal Secretary in the Ministry for the time being responsible for Finance;
 - iv. Five members appointed by the Cabinet Secretary through an open process; and
 - v. The Vice-Chancellor who shall be an *ex-officio* member of the Council.
3. The members of the Council, other than the *ex-officio* member, shall hold office for a period of four years and shall be eligible for re-appointment for one further term.
4. Subject to the provisions of the Act and Charter the Office of a member of Council shall become vacant if the member is:-
 - i. Resigns by notice in writing addressed to the Cabinet Secretary;
 - ii. Is unable to perform the functions of office by reason of prolonged physical or mental incapacity;
 - iii. Is adjudged bankrupt by a court of competent jurisdiction or enters into a composition or scheme of arrangement for the benefit of creditors;
 - iv. Is quilt of gross misconduct;
 - v. Fails to meet the requirements of Chapter six of the Constitution; or
 - vi. Is convicted of an offence and sentenced to imprisonment for a period of six months or more.

STATUTE XV

VICE-CHANCELLOR

1. The Vice-Chancellor shall be the Chief Executive Officer of the University and the academic and administrative head of the University. As such, the Vice-Chancellor shall be responsible to the Council for maintaining and promoting proper academic image, efficiency and good order of the University.
2. Notwithstanding the generality in paragraph 1 hereof, in addition to the Vice-Chancellor's respective administrative duties, the Vice-Chancellor shall be required to carry out academic responsibilities in the University in the Vice-Chancellor's respective area of academic expertise for at least one-sixth (1/6) of the working hours.
3. The Vice-Chancellor shall be the Secretary to Council and a member of every committee appointed by the Council or Senate unless otherwise expressly provided for.
4. Appointment of the Vice-Chancellor shall be in accordance with the provisions of this Charter and the Statutes provided that the Vice-Chancellor shall be recruited on merit and on competitive basis.
5. The Vice-Chancellor shall hold office for a term not exceeding five years which term may be renewed for a further one term only.
6. The office of the Vice-Chancellor may be vacated:
 - a) If the Vice-Chancellor;
 - i. Resigns by giving six months' notice in writing to the Council;
 - ii. Is notified by a six months' written notice of the Council's decision to terminate employment;
 - iii. Is unsuitable to hold office by reason of criminal conduct proven by a court of law or is adjudged bankrupt, or is by ill health, insanity or any other reason as the Council may determine; or
 - iv. Dies.
 - OR
 - b) As may be specified in the terms and conditions of service for the appointment of the Vice-Chancellor.
7. The Vice-Chancellor shall be the Chairman of the University Management Board, Senate, and such other committee as the Council may determine.
8. The Vice-Chancellor shall be responsible for policy matters, planning and coordination, public relations, fund-raising, and general development of the University and such other duties as may be assigned by Council in accordance with the provisions of the Charter and the Statutes.

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9. The Vice-Chancellor may assign or delegate such duties to a committee or to a member of the University as shall be appropriate and may withdraw any such assignment or delegation at any time.
 10. Subject to the provisions of the Charter and the Statutes, the Council shall determine the terms and conditions of service of the Vice-Chancellor, which terms may amended by the Council from time to time.

STATUTE XVI

DEPUTY VICE-CHANCELLOR (S)

1. A Deputy Vice-Chancellor shall be recruited by the Council from among the Professors of the University on merit and on competitive basis in accordance with the provisions of the Act, Charter and the Statutes and shall, under the general direction of the Vice-Chancellor, exercise such powers and perform such duties as may be set out in a schedule of these Statutes, which schedule may be amended by the Council from time to time.
2. Notwithstanding the generality in paragraph 1 above, the Council shall not be precluded from appointing a Deputy Vice-Chancellor from outside of the University provided that the person so appointed shall qualify to be a professor of the University.
3. Notwithstanding the generality in paragraph 1 hereof, in addition to their respective administrative duties, a Deputy Vice-Chancellor shall be required to carry out academic responsibilities in the University in their respective areas of academic expertise for at least one-third (1/3) of their working hours.
4. A Deputy Vice-Chancellor shall hold office for a term not exceeding five years which term may be renewed for a further one term only.
5. The office of the Deputy Vice-Chancellor may be vacated:
 - a) If the Deputy Vice-Chancellor
 - i. Resigns by giving six months' notice in writing to the Council;
 - ii. Is notified by a six months' written notice of the Council's decision to terminate employment;
 - iii. Is unsuitable to hold office by reason of criminal conduct proven by a court of law or is adjudged bankrupt, or is by ill health, insanity or any other reason as the Council may determine;
 - iv. Ceases to be a full time member of staff of the University; or
 - v. Dies.
 - OR
 - b) As may be specified in the terms and conditions of service for the appointment of the Vice-Chancellor.
6. Subject to the provisions of the Charter and the Statutes, the Council shall determine the

terms and conditions of service of the Deputy Vice-Chancellor, which terms may amended by the Council from time to time.

STATUTE XVII

PRINCIPAL OF COLLEGE

1. There will be a Principal of College recruited by the Council on merit and competitive basis from among the Professors of the University.
2. Notwithstanding the generality in paragraph 1 above, the Council shall not be precluded from appointing a Principal of College from outside of the University provided that the person so appointed shall be appointable and appointed as a Professor of the University.
3. The Principal of College shall hold office for a term of five years, which term may be renewed for a further one term only.
4. In the event of a vacancy in the office of the Principal of College or incapacity of the Principal of College, the Vice-Chancellor shall, in consultation with the Chairman of Council, appoint from among academic members of staff within the College a person to hold office in an acting capacity for a period of not more than six months, which period may be renewed once for another six months as may be appropriate.
5. Subject to the provisions of the Charter and the Statutes, the Council shall determine the terms and conditions of service of the Principal of College and may amend the same from time to time.
6. The Principal of College shall be responsible to the Vice-Chancellor for the day to day running of the respective College. In particular the Principal of College shall:
 - i. Have overall responsibility of the direction, organization and administration of resources and programmes of College;
 - ii. Have such powers and duties as may be provided by the terms and conditions of appointment.
7. Notwithstanding the generality in paragraph 6 hereof, in addition to their respective administrative duties, a Principal of College shall be required to carry out academic responsibilities in the University in their respective areas of academic expertise for at least two-fifths (2/5) of their working hours.
8. Subject to the provisions of the Charter and the Statutes, the Council shall determine the terms and conditions of service of the Principal, which terms may amended by the Council from time to time.

STATUTE XVIII

EXECUTIVE DEANS OF FACULTY

1. There will be an Executive Dean of Faculty recruited by the Council on merit and competitive basis from amongst the University Professors.
2. Notwithstanding the generality in paragraph 1 above, the Council shall not be provided that the person so appointed shall be appointable as a Professor of the University.
3. The Executive Dean of Faculty shall be responsible to the Vice-Chancellor for the day-to-day running of the respective Faculty. In particular the Executive Dean of Faculty shall:
 - i. Have overall responsibility of the direction, organization and administration of resources and programmes of Faculty;
 - ii. Have such powers and duties as may be provided by the terms and conditions of appointment.
4. The Executive Dean of Faculty shall hold office for a term of five years, which term may be renewed for one term only.
5. Notwithstanding the generality in paragraph 2 hereof, in addition to their respective administrative duties, an Executive Dean of Faculty shall be required to carry out academic responsibilities in the University in their respective areas of academic expertise for at least 40% of their working hours.
6. Subject to the provisions of the Order and the Statutes, the Council shall determine the Terms and Conditions of Service of the Executive Deans of Faculty and may amend the same from time to time.

STATUTE XIX

EXECUTIVE DIRECTOR

1. The Council shall on merit and competitive basis recruit Directors who shall hold full time administrative responsibilities on such terms and conditions as the Council shall from time to time determine, which Directors shall be designated as “Executive Directors”;
2. The Executive Directors and equivalent shall be responsible to the Vice-Chancellor for the planning, coordination and general administration of their respective service departments;

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3. Subject to the provisions of the Charter and the Statutes, the Council shall determine the terms and conditions of service of the Executive Director, which terms may amended by the Council from time to time.

STATUTE XX

DIRECTOR (ACADEMIC)

1. There shall be Director of school, institute, centre or academic entity of the University appointed by the Council on a competitive basis from amongst professors of the University.
2. The terms of service of the Director (Academic) and equivalent shall be as set out in the terms and conditions of appointment.
3. Where there is no eligible person for appointment as provided for in paragraph 1, the Vice-Chancellor shall, in consultation with the respective Deputy Vice-Chancellor, Principal of College, or Executive Dean of Faculty, as the case may be, appoint from among academic members of staff within the University or College, as the case may be, a person to hold office in an acting capacity for a period of not more than one year, which period may be renewed as may be appropriate.
4. The Director shall be responsible to the Vice-Chancellor and the respective Deputy Vice-Chancellor, Principal of College, or Executive Dean of Faculty, as the case may be, for the day to day management of the school, institute, centre or academic entity. In particular, the Director shall:
 - i. have the overall responsibility of the general management of resources and programmes of the school, institute, centre or academic entity;
 - ii. have such powers and duties as may be provided for by the terms and conditions of appointment.
5. The Director of school, institute, centre or academic entity of the University shall hold office for a term of four years which term may be renewed for a further one term only, provided that such a person shall be eligible for re-appointment as Director of school, institute, centre or academic entity after four consecutive years have lapsed since such person last ceased to be Director of school, institute, centre or academic entity.
6. In the event of a vacancy or incapacity of the Director of school, institute, centre or academic entity, the Vice-Chancellor shall, in consultation with the respective Deputy Vice-Chancellor, Principal of College, or Executive Dean of Faculty, as the case may be, appoint from among academic members of staff within the University or College, as the case may be, a person to hold office in an acting capacity for a period of not more than six months, which period may be renewed once for another six months as may be appropriate.

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7. Notwithstanding the generality in paragraph 4 hereof, in addition to their respective administrative duties, Director of school, institute, centre or academic entity shall be required to carry out academic responsibilities in the University in their respective areas of academic expertise for at least three-fifths (3/5) of their working hours.
 8. Subject to the provisions of the Charter and the Statutes, the Council shall determine the terms and conditions of service of the Director (Academic), which terms may amended by the Council from time to time.

STATUTE XXI

DIRECTOR (ADMINISTRATIVE)

1. The Council shall on merit and competitive basis recruit Directors who shall hold full time administrative responsibilities on such terms and conditions as the Council shall from time to time determine;
2. The Director (Administrative) and equivalent shall be responsible to the Vice-Chancellor, through the Office of the respective Deputy Vice-Chancellor or Executive Director, as the case may be, for the planning, coordination and general administration of their respective service departments;
3. The terms of service of the Directors and equivalent shall be as set out in the terms and conditions of appointment.
4. Subject to the provisions of the Charter and the Statutes, the Council shall determine the terms and conditions of service of the Director (Administrative), which terms may amended by the Council from time to time.

STATUTE XXII

CHAIRMAN OF DEPARTMENT

1. There shall be a Chairman of Department recruited by the Council on a competitive basis in accordance with these Statutes from amongst the academic staff in the respective Department who are at the rank of Senior Lecturer and above.
2. The terms of service of the Chairman of Department shall be as set out in the terms and conditions of appointment.
3. The Chairman of Department shall be responsible to the Vice-Chancellor and the respective Deputy Vice-Chancellor, Principal of College, Executive Dean of Faculty, or Director of School, as the case may be, for the day-to-day management of the Department. In particular, the Chairman of Department shall:
 - i. have the overall responsibility of the general management of resources and programmes of the Department;

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- ii. have such powers and duties as may be provided for by the terms and conditions of appointment.
 4. A Chairman of Department shall hold office for a period of four years which term may be renewed for a further one term only, provided that such a person shall be eligible for re-appointment as Chairman of Department after four consecutive years have elapsed since such person last ceased to be Chairman of Department.
 5. Where there is no eligible person for appointment as provided for in paragraph 1, the Vice Chancellor shall, in consultation with the Principal of College, Executive Dean of Faculty and the Director of School, appoint from among academic members of staff within the Department, a person to hold office in an acting capacity for a period of not more than one year, which period may be renewed as may be appropriate.
 6. In the event of a vacancy in the office of the Chairman of Department or incapacity of the Chairman of Department, the Vice-Chancellor shall, in consultation with the Principal of College, Executive Dean of Faculty and Director of School, appoint from among academic members of staff within the School, a person to hold office in an acting capacity for a period of not more than six months, which period may be renewed once for another six months as may be appropriate.
 7. Notwithstanding the generality in paragraph 3 hereof, in addition to their respective administrative duties, a Chairman of Department shall be required to carry out academic responsibilities in the University in their respective areas of academic expertise for at least two-thirds (2/3) of their working hours.
 8. Subject to the provisions of the Charter and the Statutes, the Council shall determine the terms and conditions of service of the Chairman, which terms may amended by the Council from time to time.

STATUTE XXIII

LECTURERS

1. There shall be University lecturers subject to the provisions of the Charter and the Statutes.
2. University lecturers shall be recruited by the Council on merit and competitive basis and shall hold office and perform such duties as shall be specified in the terms of service.
3. A lecturer shall be responsible to the Vice-Chancellor through the Chairman of Department for the conduct and administration of programmes, research, consultancy and related functions that may be assigned by the Chairman of Department or any other officer as may be authorised by the Vice-Chancellor.
4. Subject to the provisions of the Charter and the Statutes, the Council shall determine the terms and conditions of service of the lecturers, which terms may amended by the Council from time to time.

STATUTE XXIV

STAFF OF THE UNIVERSITY

1. The Council shall appoint the staff of the University on such terms and conditions of service as set out in a schedule of these Statutes, which schedule may be amended by the Council from time to time.
2. Subject to these Statutes, the existing staff of the Kenya Polytechnic University College, including those on secondment prior to the commencement of the Charter, shall be deemed to be employees of the University employed under such terms and conditions as Council shall determine provided that in computing the period of service for any purpose, the term served under the Kenya Polytechnic University College shall be taken into account.
3. Notwithstanding the provisions of paragraph 2 above, employees on secondment may, on their own volition, opt to revert to the seconding body.

STATUTE XXV

INSTRUMENTS OF AUTHORITY

1. There shall be the Instruments of Authority of the University in accordance with Part V, Section 26 of the Charter.
2. The Instruments of Authority are a Mace, Logo and Seal.
3. The Instruments of Authority shall be kept in the custody of the Vice-Chancellor.
4. The Council shall determine from time to time the form and use of the Mace, Logo and Seal of the University.

STATUTE XXVI

AFFIXING THE COMMON SEAL

1. There shall be a Common Seal of the University in accordance with Part V, Sections 26 and 28 of the Charter kept in the custody of the Vice-Chancellor.
2. The Common Seal shall be authenticated by the signatures of the Vice-Chancellor and such other Officer or member of Council as the Council shall determine from time to time.

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3. Notwithstanding the provisions of paragraph 2 above, the Council shall by resolution determine such documents that could be authenticated by Common Seal in a different way, save for transfer of movable, immovable assets and such other matters that the Council may determine from time to time.
 4. Notwithstanding the generality of paragraph 2 above, no document shall be affixed with the Common Seal unless approved by the Sealing Committee whose membership shall be as provided for in a schedule of these Statutes.
 5. All documents affixed with the Common Seal shall be recorded by the Vice-Chancellor or by such other person as the Vice-Chancellor may delegate in the Seal's Register.

STATUTE XXVII

ESTABLISHMENT OF COLLEGES WITHIN THE UNIVERSITY

1. There shall be Colleges as established in Section 7 of the Charter within the University as the Council may from time to time establish.
2. The Colleges shall be as set out in a schedule of the Statutes and shall be deemed to be the Colleges of the University established in accordance with these Statutes provided that the Council may amend the Schedule from time to time on recommendation of the Senate.
3. Each College shall consist of such constituent academic entities or as the Council may from time to time determine; such academic entities shall be regarded for administrative purposes as being constituent parts of the College, provided that in relation to other Colleges such academic entities may be involved as follows:
 - i. In the provision of service course teaching so as to be classified as an associate member of the said College;
 - ii. In the provision of a degree programme so as to be classified as an academic member of the said College.
4. Each College shall be headed by a Principal, as provided in Statute XV.

STATUTE XXVIII

ESTABLISHMENT OF FACULTIES WITHIN THE UNIVERSITY

1. There shall be Faculties as provided for in Section 2 of the Charter within the University as the Council may from time to time establish.
2. The Faculties shall be as set out in a schedule of the Statutes and shall be deemed to be

the Colleges of the University established in accordance with these Statutes provided that the Council may amend the Schedule from time to time on recommendation of the Senate.

3. Each Faculty shall consist of such constituent academic entities as the Council may from time to time determine. Such academic entities shall be regarded for administrative purposes as being a constituent part of the Faculty, provided that in relation to other Faculties such academic entities may be involved as follows:
 - i. In the provision of service course teaching so as to be classified as an associate member of the said Faculty;
 - ii. In the provision of a degree programme so as to be classified as an academic member of the said Faculty.
4. The College Academic Board shall recommend to the Council the establishment of Faculties, Schools, Institutes, Centres or Departments.
5. Each Faculty shall be headed by an Executive Dean as provided in Statute XVIII.

STATUTE XXIX

ESTABLISHMENT OF SCHOOLS

1. There shall be Schools within the University as the Council may from time to time establish, provided that each School shall be an integral part of a College within the University.
2. The Schools shall be as set out in a schedule of these Statutes shall be deemed to be the Schools of the University established in accordance with these Statutes provided that the Council may amend the Schedule from time to time on recommendation of Senate.
3. A School shall comprise of Departments established in accordance with these statutes and as set out in a schedule mentioned hereinbefore.
4. Each School shall be headed by a Director as provided in Statute XX who shall be appointed on such terms and conditions as the Council may from time to time determine.
5. Each School shall have an Advisory Board which Board shall be set in accordance with this Statute.
6. Each School shall be governed by a Board which shall be known as the School Academic Board whose membership shall consist of:
 - i. The Dean of School who shall be the Chairman of the Board;
 - ii. All lecturers of the Departments of the School and who are on fulltime employment of the University;
 - iii. Members of staff from other academic entities of the University, on fulltime

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- employment of the University, who are currently engaged in teaching within the School;
 - iv. Three members of the School Professional Advisory Board elected by the Advisory Board, provided that two of such members shall be drawn from the board members who are from industry;
 - v. One student representative elected by the students from amongst the students of each Department of the School; and
 - vi. School Administrator who shall be the Secretary of the Board.
 7. The Vice-Chancellor and the Principal of the respective college shall be ex-officio members of each and all the School Academic Boards.
 8. The Academic Board for each School shall have the following powers:
 - i. To consider and make recommendations to Senate through the College Academic Board concerning the progress of students within the School;
 - ii. To consider, select and recommend to the Senate for approval, candidates who apply for admission to the School;
 - iii. To make recommendation to Senate through the College Academic Board concerning syllabi and regulations dealing with courses of study for Degree, Diploma and Certificate awards;
 - iv. To regulate the conduct of examinations in courses assigned to the School and to make recommendations thereon to Senate through the College Academic Board;
 - v. To recommend to Senate through the College Academic Board the names of examiners of courses for appointment;
 - vi. To nominate, through Senate, a candidate for appointment as Dean by Council for the respective School as provided for in a schedule mentioned hereinbefore;
 - vii. To deal with any matters referred to it by Senate or College Academic Board;
 - viii. To regulate in such manner as it may deem fit, its own procedures; and
 - ix. To consider and make recommendations on any matters relating to the School.
 9. There shall be a Board of Examiners of each School which shall consist of Dean as the Chairman and internal and external examiners appointed by Senate through the College Academic Board whose functions shall include to receive and consider examination results and to make recommendation thereon to Senate through the College Academic Board.
 10. The quorum of the School Academic Board or the Board of Examiners shall be one-half of the members plus one.
 11. There shall be a Management Board for each School with the following membership:
 - i. Dean– Chairman
 - ii. Associate Dean
 - iii. Chairmen of Departments
 - iv. School Administrator – Secretary
 12. The School Management Board shall be responsible for the following functions:
 - i. To be the interface between the College Management Board and the School;
 - ii. School planning and development;
 - iii. To prepare annual estimates of the funds required by the School, generate revenue and adCabinet Secretary all funds entrusted to it; and

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- iv. To discuss key policy issues affecting the School and make appropriate recommendations and decisions.
 13. The School Management Board shall meet at least three times in each semester.
 14. There shall be established academic Thematic Areas, as Senate shall determine from time to time. Notwithstanding the generality of this provision, the following shall apply:
 - i. The Thematic Area shall be the basic unit in academic functioning of the School, Institute, Centre or Department and shall be responsible for the direct academic activities within the School, Institute, Centre or Department;
 - ii. A Thematic area shall consist of all members of Academic Staff within the specific Thematic Area;
 - iii. There shall be a Head of Thematic Area who shall be appointed by the College Principal, with approval of the Vice- Chancellor, and in consultation with the respective Dean, Director and Chairman of department, as the case may be, the respective Associate Dean and Chairman of the Department;
 - iv. There shall be Thematic Area meetings called by the Head of Thematic Area at least two times in a semester. Such meetings shall be constituted of all members of academic, research and technical staff of the Thematic Area; and
 - v. The minutes of such meetings shall be forwarded to the School Academic Board.
 15. The quorum of the academic Thematic Area meetings shall be one-half of the members plus one.
 16. The School Professional Advisory Board shall:
 - i. provide strategic advice to the School Academic Board especially on the relevance, quality and competitiveness of programmes of study within the School;
 - ii. comprise of not more than seven members drawn from industry and within the School, provided that not less than two-thirds (2/3) shall be from industry;
 - iii. be appointed by the Vice-Chancellor on the recommendation of the College Academic Board and School Academic Board, and approval of Senate, for period of three years renewable for one term only;
 - iv. elect a Chairman from amongst its members drawn from industry, for a term not exceeding two years renewable for one term only;
 - v. meet at least once in each semester; and
 - vi. have quorum for purposes of their meetings as one-half of the members plus one.

STATUTE XXX

ESTABLISHMENT OF INSTITUTES

1. There shall be Institutes within the University as the Council may from time to time establish.
2. The Institutes shall be as set out in a schedule of these Statutes shall be deemed to be the Institutes of the University established in accordance with these Statutes provided that the Council may amend the Schedule from time to time on recommendation of Senate.
3. The Senate shall recommend to the Council the establishment of Institutes.
4. Each Institute shall be headed by a Director who shall be appointed on such terms and conditions as the Council may from time to time determine.
5. Each Institute shall be governed by a Board whose membership shall consist of:
 - i. The Director of Institute shall be the Chairman of the Board;
 - ii. All lecturers, research fellows and technical staff involved in teaching at the Institute and who are on fulltime employment of the University;
 - iii. Members of staff from other academic entities of the University, on fulltime employment of the University, who are currently engaged in teaching or research within the Institute;
 - iv. One student representative elected by the students from amongst the students of the Institute; and
 - v. The Institute Administrator shall be the Secretary of the Board.
6. The Vice-Chancellor and the Principal of the respective college shall be ex-officio members of each and all the Institute Boards.
7. The Board of each Institute shall have the following powers:
 - i. To consider and make recommendations to Senate through the College Academic Board concerning the progress of students within the Institute;
 - ii. To consider, select and recommend to the Senate for approval, candidates who apply for admission to the Institute;
 - iii. To make recommendation to Senate through the College Academic Board concerning syllabi and regulations dealing with courses of study for Degree, Diploma and Certificate awards;
 - iv. To regulate the conduct of examinations in courses of study assigned to the Institute and to make recommendations thereon to Senate through the College Academic Board;
 - v. To recommend to Senate through the College Academic Board the names of examiners of courses for appointment;
 - vi. To consider and make recommendations on any questions relating to the Institute;

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- vii. To deal with any matters referred to it by Senate or College Academic Board; and
 - viii. To regulate in such manner as it may deem fit, its own procedures.
8. The quorum of the Academic Board of Institute shall be one-half of the members plus one.
 9. There shall be a Board of Examiners of each Institute which shall:
 - i) consist of the internal examiners appointed by Senate on the recommendation of College Academic Board with the Director of Institute as Chairman;
 - ii) receive and consider examination results and recommend thereon to Senate through the College Academic Board;
 - iii) meet at least once in each semester; and
 - iv) have quorum for purposes of their meetings as one-half of the members plus one.

STATUTE XXXI

ESTABLISHMENT OF CENTRES

1. There shall be Centres within the University as Council may from time to time establish on the recommendation of Senate.
2. The Centres shall be as set out in a schedule mentioned hereinbefore and shall be deemed to be the Centres of the University established in accordance with these Statutes provided that the Council may amend the Schedule from time to time on recommendation of Senate.
3. Each Centre shall be headed by a Director who shall be appointed on such terms and conditions as Council may from time to time determine.
4. Each Centre shall be governed by a Board whose membership shall consist of:
 - i. The Deputy Vice-Chancellor, who shall for the time being, be responsible for the respective thematic area of the centre;
 - ii. Two Senate representatives;
 - iii. One representative each from each College provided that the representative shall be at the level of Senior Lecturer and above;
 - iv. University Librarian or her/his representative;
 - v. Finance Officer or her/his representative;
 - vi. Two student representatives nominated by the University student organization;
 - vii. The Director of the Centre who shall be the Secretary of the Board.
5. The Vice-Chancellor shall be an ex-officio member of each and all the Boards of Centres.
6. The Management Board of the Centre shall have the following powers:
 - i) To provide for the strategic direction, and mobilisation and prudent management of resources, of the Centre;
 - ii) To consider and make recommendations to Senate concerning the progress of students within the Centre;

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- iii) To consider, select and recommend to the Senate for approval, candidates who apply for admission to the Centre;
 - iv) To make recommendation to Senate concerning syllabi and regulations dealing with courses of study for Degree, Diploma, Certificate and any other awards;
 - v) To regulate the conduct of examinations in courses assigned to the Centre and to make recommendations thereon to Senate;
 - vi) To monitor the implementation of academic programmes and services offered through the Centre;
 - vii) To recommend to Senate the names of examiners of courses for appointment;
 - viii) To consider and make recommendations on any questions relating to the Centre;
 - ix) To deal with any matters referred to it by Senate or University Management Board; and
 - x) To regulate in such manner as it may deem fit, its own procedures.

7. The quorum of the Board of the Centre shall be one-half of the members plus one.

8. There shall be a Board of Examiners of each Centre which shall:

- i) consist of the internal examiners appointed by Senate on the recommendation of Board of the Centre with the Director of Centre as Chairman;
- ii) receive and consider examination results and recommend thereon to Senate;
- iii) meet at least once in each semester; and
- iv) have quorum for purposes of their meetings as one-half of the members plus one.

STATUTE XXXII

ESTABLISHMENT OF DEPARTMENTS

1. There shall be Departments within the University and within respective Schools as the Council may from time to time establish.
2. The Departments shall be as set out in a schedule mentioned hereinbefore and be deemed to be the Departments of the University established in accordance with these Statutes provided that the Council may amend the Schedule from time to time on recommendation of Senate.
3. Each Department shall be headed by a Chairman, who shall be appointed on such terms and conditions as the Council may from time to time determine. Such a Department shall be regarded for administrative purposes as being a constituent part of the respective School. However, in relation to other Schools such a Department may be involved as follows:
 - i. in the provision of service course teaching so as to be classified as an associate member of the said School;
 - ii. in the provision of a degree programme so as to be classified as an academic

member of the said School.

4. There shall be Departmental meetings called by the Chairman of the Department at least two times a semester. Such meetings shall constitute all members of teaching, research and technical staff of the Department and members of associated departments who are currently teaching in the Department.
5. The Department shall be the basic unit in academic functioning of the University and shall be responsible for the following functions:
 - i. To make recommendations to School Academic Boards concerning students academic progress;
 - ii. To make recommendations to the School Academic Boards on teaching, syllabi and examinations;
 - iii. To recommend to the University Management Board through the School on matters pertaining to personnel and resources for the conduct of academic programmes;
 - iv. To deal with any other matters referred to it by the School Academic Boards.
6. Each Department shall be governed by a Board whose membership shall consist of:
 - i. The Dean of Faculty who shall be the Chairperson of the Departmental Board;
 - ii. Two Senate representatives;
 - iii. University Librarian or her/his representative;
 - iv. Finance Officer or her/his representative;
 - v. Two student representatives nominated by the University student organization;
 - vi. The Chairman of the Department who shall be the Secretary of the Board.
7. The Vice-Chancellor shall be an ex-officio member of each and all the Boards of Centres.
8. The Management Board of the Centre shall have the following powers:
 - i. To provide for the strategic direction, and mobilisation and prudent management of resources, of the Department;
 - ii. To consider and make recommendations to Senate concerning the progress of students within the Department;
 - iii. To consider, select and recommend to the Senate for approval, candidates who apply for admission to the Department;
 - iv. To make recommendation to Senate concerning syllabi and regulations dealing with courses of study for Department, Diploma, Certificate and any other awards;
 - v. To regulate the conduct of examinations in courses assigned to the Department and to make recommendations thereon to Senate;
 - vi. To monitor the implementation of academic programmes and services offered through the Department;
 - vii. To recommend to Senate the names of examiners of courses for appointment;
 - viii. To consider and make recommendations on any questions relating to the Department;
 - ix. To deal with any matters referred to it by Senate or University Management Board; and
 - x. To regulate in such manner as it may deem fit, its own procedures.

STATUTE XXXIII

BOARD OF TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (TVET)

1. There shall be a Board of TVET which shall be responsible to Senate and through the University Management Board to the Council.
2. The membership of the board shall be as follows:
 - a. Deputy Vice-Chancellor for the time being in charge of TVET - Chairman
 - b. Principals of Colleges - Members
 - c. Executive Deans - Members
 - d. Executive Directors - Members
 - e. Directors of Schools - Members
 - f. Representatives from each School - Members
 - g. Director in charge of industry and professional partnerships - Member
 - h. Academic Registrar - Member
 - i. One person from each College nominated by the College Academic Board and appointed by the Principal of the respective College - Members
 - j. Director, TVET Programmes - Secretary
3. The functions of the TVET Board shall be to:-
 - a. Continually promote TVET non-degree programmes as an integral function of the University.
 - b. Ensure the establishment and maintenance of high standards of skills training and enhancement of the recognition and competitiveness of the University TVET graduates.
 - c. Establish and maintain a robust quality assurance system for TVET programmes that are recognised nationally and internationally.
 - d. Establish and maintain linkages with tertiary TVET institutions in respect of access to the University for further education and training for TVET graduates.
 - e. Liaise with TVET stakeholders including the Ministry for the time being responsible for TVET, and national and international TVET professional bodies for the development of TVET programmes in the University.
 - f. Generate University TVET policy consistent with the TVET national policy.
 - g. Promote participation of the University in TVET activities at national and international levels.
 - h. Contribute to matters related to the development of TVET within the University and to the national TVET framework.
 - i. Ensure the development and selection of appropriate curricula for TVET.
4. The Board shall meet at least once every semester.
5. The Board shall facilitate a consultative forum for TVET stakeholders at least once a year.

STATUTE XXXIV

UNIVERSITY ENTRANCE REQUIREMENTS

1. The admission criteria and requirements for each of the programmes of study shall be as set out in the respective curricula as approved by Senate.
2. Credit transfer and exemptions for each of the programmes of study shall be as set out in the respective curricula as approved by Senate.
3. Notwithstanding the generality of the forgoing, the admission criteria and requirement set out in the respective curricula shall be deemed to have been set out under these Statutes provided that Senate may amend the same from time to time.
4. No candidate who has previously attended any university shall be admitted to a degree course, under these regulations, for which they failed to qualify during their previous attendance, unless they produce evidence of further study satisfactory to the University.

STATUTE XXXV

DESIGNATION OF DEGREES, DIPLOMAS AND CERTIFICATES

1. The designation of Degrees, Diplomas and Certificates for each of the programme of study shall be as set out by Senate.
2. Notwithstanding the generality of paragraph 1, the designation of Degrees, Diplomas and Certificates shall be as set out in a schedule to these Statutes and shall be deemed to have been set out under these Statutes provided that Senate may amend the same from time to time.

STATUTE XXXVI

UNIVERSITY EXAMINATIONS

1. University Examinations shall be conducted under the control of Senate.
2. Every course offered in a semester shall be examined at the end of that semester and the mode of examination will be as detailed in the course content.
3. There shall be internal and external examiners for the University Examinations appointed by

Senate on recommendation of the College Academic Board who shall prepare examination question papers where appropriate, and examine students in the question papers assigned to them by the College, School, Institute or Centre.

4. External examiners shall be appointed by Senate from outside the University provided that the person so appointed should have not been associated with the University in the capacity of a lecturer or equivalent in the last three years.
5. There shall be Ordinary University Examinations, Special Examinations and Supplementary Examinations to be held under such conditions as may be prescribed by Senate.
6. In the case of re-examination, at a special examination of candidates who have failed in the Ordinary University examination, a moderator may be appointed from within or outside the University provided that such person has had no part in teaching the candidate in the subject of the paper under examination.
7. All Ordinary University Examinations shall normally be held at the end of the Semester in which the courses have been taught or at any other time as may be prescribed by Senate.
8. In the event of any alleged examination irregularity involving either a student or member of staff, Senate will appoint a committee which will investigate the alleged irregularity. Any person involved in the alleged irregularity may be required to appear in the committee in person. The Chairman shall then report the findings of the committee to the Vice-Chancellor who, on behalf of Senate, shall decide what further action may be necessary.
9. Publication of all University examination results shall be the responsibility of Senate and may in the first instance be delegated to the College Academic Board, the Faculty Board or the School Academic Board as may be appropriate.
10. All queries regarding examination results shall be made to the Vice-Chancellor.
11. Every candidate for a University examination shall pay to the University, in respect of such examination, such fees as the Council shall from time to time, prescribe.
12. Senate shall without prejudice to the provisions of this statute set out in a schedule rules and regulations to govern the conduct and administration of all examinations.

STATUTE XXXVII

AWARD OF DEGREES

A. Bachelor's Degree/Undergraduate Degree

1. On successful completion of the course, a candidate may be awarded a degree of the Technical University of Kenya which shall be conferred pursuant to Section 9 of the Charter.
2. Save as otherwise provided by this statute, a candidate shall not be awarded the Bachelor's degree unless the candidate shall have undertaken approved courses and satisfied the requirements of the University as a student of the University after admission and

subsequently registration with the respective College, Faculty, School or Institute for the degree for a period of at least four academic years or any other period as may be determined by Senate from time to time.

3. Senate may accept, as part of the attendance of a student of the University qualifying the candidate for the award of Bachelors degree, a period of attendance as a student of another University or Institution specially recognized by Senate for this purpose; Senate may accept certificates of proficiency in any subject by a University aforesaid, exempting from the examination of the University in a course or courses in such subject; provided that no student shall be awarded the Bachelors degree unless:
 - i. they shall have undertaken an approved course of the University for the Bachelors degree for at least two academic years comprising of at least four semesters, of which one shall be the final year and provided that Senate in its discretion may require an applicant who falls under this provision to take any specified number of compulsory common courses or any other course;
 - ii. the student's period of attendance as a student at such University or institution and at the University are together not less than the complete period prescribed for the award of the Bachelors degree;
 - iii. the student shall have passed the final examination and such other examinations of the University as Senate may determine;
 - iv. the student shall have paid such fees to the University as may be determined by the Council; and
 - v. the student shall have complied in other respects with the requirements for the Bachelors degree.
4. Subject to the provisions of paragraph 3 above Senate may accept periods of attendance and examinations in any subject of a candidate in any College, School or Institute of the University, or any other University recognized by Senate for this purpose, as exempting from attendance in such course prescribed for a Bachelors Degree in another School provided that such exemptions shall not constitute more than two-thirds (2/3) of the course units.
5. Candidates who have complied with conditions as set out in paragraph 3 above may further be required to take special entrance examination. These examinations will consist of papers of general character.

B. Bachelor of Philosophy Degree

Subject to the provisions of paragraph A (3) and (4) above, a candidate shall not be awarded the degree of Bachelor of Philosophy unless the candidate has registered for the degree for a period of at least one academic year after having obtained Higher Diploma or equivalent and has undertaken during that period approved courses and satisfied other requirements for the degree.

C. Masters Degree

A candidate shall not be awarded the masters degree in any College, School or Institute, unless the student has been registered for the degree as a student of the University for a period of at least four semesters and has pursued such advanced study, research, or both, as may be approved by Senate, and has performed such other work and complied with other conditions as may be presented, after satisfying the requirements for the award of the Bachelor's degree in the College, School or Institute concerned, or after admission by Senate to that degree in the College, School or Institute concerned, or after admission by Senate to that degree or admission by the terms of paragraph A (4) subject to such decisions as may from time to time be made by Senate.

D. Doctorate of Philosophy Degree

A candidate shall not be awarded degree of Doctor of Philosophy in any College, School or Institute, unless:

- i. He/she has been registered for the degree as a candidate of the University for a period of not less than 18 months in the College, Faculty, School or Institute concerned or other admission to the status of that degree or after admission as a research student in terms of paragraph A (3) subject to such decisions as may from time to time be made by Senate;
- ii. He/she has pursued a subject of special study approved by Senate;
- iii. He/she has worked in such association with a supervisor or supervisors as Senate may direct; and
- iv. He/she has submitted a thesis which makes a distinct contribution to the understanding of the subject and affords evidence of the exercise of independent critical thinking.

E. Higher Doctorate

Subject to provisions of paragraph A (3) of this statute, a candidate shall not be awarded a higher doctorate in any College, School or Institute, until at least five years after he has been awarded a Doctor of Philosophy or Doctor of Medicine of the University.

6. Notwithstanding the generalities of the forgoing, Senate shall set out in a schedule to these Statutes the requirements for admission to Degrees and Diplomas, provided that Senate may amend the schedule from time to time.
7. Senate shall without prejudice to the provisions of this statute set out in a schedule to these Statutes regulations to govern Master's and Doctoral degrees and higher Doctorates which schedule may be amended from time to time.
8. Senate shall, without prejudice to the foregoing, stipulate in a schedule to these statutes the minimum and maximum period to undertake degree programmes.

STATUTE XXXVIII

HONORARY DEGREES

1.
 - i. A proposal to grant an honorary degree may be made by a member of the Senate and shall be communicated in writing to the Vice-Chancellor.
 - ii. Every such proposal shall be accompanied by a statement setting forth the degree recommended and the detailed grounds on which the recommendation is based.
2. The Vice-Chancellor shall refer such a proposal to an Honorary Degrees Committee consisting of :-
 - i. The Chairman of the Council who shall be the Chairman of the Committee
 - ii. The Vice-Chancellor
 - iii. Deputy Vice-Chancellors
 - iv. Three members of the Senate
 - v. One member of the Council appointed by the Council
 - vi. Dean of the relevant Faculty that the degree shall be conferredProvided that the Committee shall have the power to co-opt any person or persons to assist in the due assessment of the credentials of the nominee.
3. Any recommendations made by this Committee for the conferring or otherwise of any degree shall be reported to both the Council and the Senate for confirmation.
4. The conferment of an Honorary Degree upon any person shall be preceded by a proclamation of such a person's Citation to the Congregation by an Orator nominated by the Honorary Degrees Committee from among the Professors of the University.

STATUTE XXXIX

EMERITUS PROFESSORSHIP

1. A Professor who has retired from active service in the University may be considered for appointment as an Emeritus Professor of the University.
2. For a person to be considered for appointment as an Emeritus Professor such a person shall satisfy the following conditions:-
 - i. Shall have demonstrated academic excellence through scholarships, as evidenced by research and publications;
 - ii. Shall have taught with distinction at a University of distinct repute for at least ten years, five of which as a Professor;
 - iii. Shall have achieved international reputation as a scholar.
3. Nominations for designation as Emeritus Professor shall originate from Departments, Faculties/Institutes/Schools and shall thereafter be forwarded to the Emeritus Professors Appointment Committee set up under paragraph 5 hereof.
The recommendations of the Committee shall be forwarded to the Council for confirmation.

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4. The terms of appointment as an Emeritus Professor shall be as follows:-
 - i. An Emeritus Professor shall for all purposes be regarded as Professor of the University.
 - ii. The position of Emeritus Professor shall be personal.
 - iii. The Council, taking into account all relevant matters, shall make provision for compensation for services rendered and for housing, health care and any other matters for the benefit and welfare of the Professor and family.
 - iv. An Emeritus Professor shall be provided with such facilities as may be required for the discharge of academic responsibilities.
 - v. An Emeritus Professor shall be a full member of the Senate.

 5. There shall be an Emeritus Professors' Appointment Committee of the Council:-
 - i. Chairman of the Council
 - ii. Vice-Chancellor
 - iii. Deputy Vice-Chancellors
 - iv. One Council Representative
 - v. Principal of the relevant College
 - vi. Dean/Director of the relevant Faculty/Institute/School
 - vii. One Professor whose area of specialization is related to that of the nominee, appointed by the Vice-Chancellor
 - viii. Two Senate representatives
 - ix. Chairman of the relevant Department
 - x. Secretary

STATUTE XL

CONFERMENT OF DEGREES

- i. For the purpose of conferment of degrees of the University, there shall be held from time to time, a meeting of the whole University which shall be called a Congregation as provided for by the Charter.
- ii. Congregations of the University shall meet at least once a year and shall be presided over by the Chancellor or, in his/her absence, by the Chairman of Council in his capacity as Pro-Chancellor or some other person nominated by the Chancellor.
- iii. Degree shall be conferred at a congregation of the University.
- iv. A candidate shall not be admitted to a Degree other than an honorary degree, unless a candidate has paid such fees as may be prescribed by the Council, and unless the Deputy Vice-Chancellor, for the time being responsible for academic affairs, has certified that such candidate has satisfied all the conditions prescribed for such a degree, provided that such candidate may be admitted to that degree at a subsequent Congregation after satisfying all the conditions for the conferment of the degree.
- v. The procedure for the conferring of degrees, the academic dress to be worn and all other matters regarding the Congregation not provided for in this Statute shall be determined by

STATUTE XLI

AWARD OF DIPLOMAS AND CERTIFICATES

1. On successful completion of the course, a candidate may be granted a diploma or a certificate of Technical University of Kenya in pursuant to Section 9 of the Charter.
2. Save as otherwise provided for by this statute, a candidate shall not be awarded the certificate unless the candidate shall have undertaken approved courses and satisfied the requirements of the University as a student of the University after admission and subsequently registration with the College, Faculty, School or Institute for the certificate for a period of at least one academic year or any other period as may be determined from time to time by Senate.
3. Save as otherwise provided for by this statute, a candidate shall not be awarded the diploma unless the candidate shall have undertaken approved courses and satisfied the requirements of the University as a student of the University after admission and subsequently registration with the respective College, Faculty, School or Institute for the diploma for a period of at least two academic years or any other period as may be determined by Senate from time to time.
4. Senate may accept, as part of the attendance of a student of the University qualifying the candidate for the award of diploma, a period of attendance as a student of another institution specially recognized by Senate for this purpose and Senate may accept certificates of proficiency in any subject by a University aforesaid, exempting from the examination of the University in a course or courses in such subject; provided that no student shall be awarded the diploma unless:
 - i. The student shall have undertaken an approved course of study at the University for the diploma for at least one academic year, of which one shall be the final year and provided that Senate in its discretion may require an applicant who falls under this provision to take any specified number of compulsory common courses or any other course;
 - ii. The student's period of attendance as a student at such University or institution and at the University are together not less than the complete period prescribed for the award of the diploma;
 - iii. The student shall have passed the final examination and such other examinations of the University as Senate may determine;
 - iv. The student shall have paid such fees to the University as may be determined by the Council; and
 - v. The student shall have complied in other respects with the requirements for the

diploma.

5. Candidates who have complied with conditions as set out in paragraph 4 above may further be required to take special entrance examination.
6. Subject to the provisions of paragraph 4, Senate may accept periods of attendance and examinations in any subject of a candidate in any College, Faculty, School or Institute of the University, or any other institution recognized by Senate for this purpose, as exempting from attendance in such course prescribed for a diploma in another School provided that such exemptions shall not constitute more than two-thirds (2/3) of the course units.
7. The University shall award its diplomas and certificates at a Congregation of the University constituted for this purpose.
8. A candidate shall not be awarded a diploma or certificate unless such candidate has been certified by Senate as having satisfied all the conditions prescribed for such diploma or certificate, provided that such a candidate may be admitted to that diploma or certificate at a subsequent Congregation after satisfying all the conditions for awarding of the diploma or certificate.
9. The procedure for awarding diplomas and certificates and all other matters regarding the Congregation not provided for in this Statute shall be determined by Senate.

STATUTE XLII

CONVOCATION

1. There shall be a Convocation of the University which shall consist of all graduates who are alumni of the University or its predecessor institutions, senior members of staff of the University and such other persons as may be prescribed by these Statutes, whose names appear on the Convocation Roll, to be compiled and kept by the Deputy Vice-Chancellor for the time being responsible for academic affairs.
2. The following shall be entitled to have their names entered on the Convocation Roll:
 - i. The Vice-Chancellor, Deputy Vice-Chancellors, College Principals and Executive Dean of Faculty within the University, lecturers of the University (including, for this purpose, honorary and titular professors and lecturers); the Librarian, Finance Officer and heads of administrative departments, shall be ex-officio members of the Convocation;
 - ii. All persons who become graduates of the University; and
 - iii. Graduates of the Kenya Technical Institute, the Kenya Polytechnic and the Kenya Polytechnic University College.
3. Subject to the provisions of these Statutes, the Convocation shall be empowered:
 - i. To discuss and state its opinion upon any matter or matters within the sphere of operations or competence of the University;

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- ii. To elect from among its members an executive committee, the constitution, functions and duties of which shall be prescribed by regulations framed by the Council after consultation with the Convocation;
 - iii. To participate, in their capacity as alumni of the University, in the selection for the appointment of a suitable person to occupy the office of the Chancellor as provided for in the Charter.
 4. The Deputy Vice-Chancellor for the time being responsible for academic affairs shall provide the secretariat services for the Convocation and shall keep the roll thereof. The Roll shall be conclusive evidence that any person or persons whose name appears therein at the time of voting as member of Convocation is entitled so to vote, and that any such person or persons whose name does not appear therein is not so entitled. The names of new graduates of the University shall be considered to be automatically included in the roll immediately after conferment of the Degrees or award of Diplomas and Certificates. Such automatic inclusion shall not, however, relieve new graduates of their duty of registering their addresses with the Secretariat, and keeping the Secretariat informed of any subsequent change of addresses.
 5. There will be a Chairman of the Convocation who shall be elected by the Convocation from amongst its members and shall hold office for a period of two years. In the case of the incapacity or resignation of a Chairman, the Secretariat shall take the necessary steps to initiate the election of a successor to fill the vacancy. No member shall be eligible to be elected Chairman unless the person normally resides in Kenya.
 6. The Convocation shall meet as and when necessary. It shall be the duty of the Secretariat to convene the annual meeting of the Convocation. Notices of such meetings shall be given sixty (60) days before the date of the meeting. Any member desiring to bring forward any business at such meeting shall submit a statement in writing to the Secretariat setting forth in the form of motions the subject or subjects such person proposed for consideration thereat. Such motions must be lodged with the Secretariat at least four (4) weeks prior to the date of the meeting.
 7. The quorum and procedure of the Convocation shall be as prescribed in rules made by the Convocation and approved by the Council from time to time.
 8. A copy of the proceedings and all resolutions relating thereto, and a statement of such other matters discussed and passed by the Convocation from time to time shall be duly certified by the Chairman of the Convocation and thereafter sent to the Chairman of Council and Vice-Chancellor for information.

STATUTE XLIII

ALUMNI ASSOCIATION

1. There shall be an Alumni Association which shall consist of all persons whose names

appear on the Alumni Association membership register, to be compiled and kept by the Secretary of the Association.

2. The following shall be eligible to be considered for membership in the Alumni Association:
 - i. All persons who become graduates of the University;
 - ii. Graduates of the predecessor institutions viz. Kenya Technical Institute, the Kenya Polytechnic and the Kenya Polytechnic University College who are holders of degree, higher diplomas, diplomas and certificates.
3. *Ex-Officio* members of the Alumni Association shall include the former and current Vice-Chancellor, Deputy Vice-Chancellors, Principals, Deputy Principals, Executive Deans, Professors, lecturers, Librarian, Executive Directors, and the director of student affairs or equivalent.
4. The objectives of the Alumni Association shall be to promote the reputation and well being of the University, including fund raising for the development of the University.
5. The Deputy Vice-Chancellor for the time being responsible for academic affairs shall provide secretariat services to the Alumni Association as a may be appropriate and necessary.
6. A copy of all resolutions of the Alumni Association and statement of such other matters as the Alumni Association may from time to time decide, shall be duly certified by the Chairman and sent to the Chairman of Council and the Vice-Chancellor for information.

STATUTE XLIV

FEES

1. All students admitted to the University for any degree, diploma, certificate or any other award of the University shall pay the University such registration fees, tuition fees and other fees and charges as Council may from time to time determine.
2. All fees and other charges due shall be paid at the commencement of the semester and not later than the third week of the semester. No students shall be allowed into lectures; examination rooms or participates in activities which have not been fully paid for, except with approval of the University Management Board.
3. The University shall have the right to withhold any and/or all services, examination results, conferment of any degree, diploma, certificate or any other award until all outstanding fees are settled and further reserve the right to institute any necessary legal proceedings against students with outstanding fees and also surcharge an interest at a rate to be determined by Council from time to time.
4. The fees and other charges shall be determined from time to time by Council on recommendation of the University Management Board and communicated to students through the University Management Board.

STATUTE XLV

STUDENT WELFARE COMMITTEE

1. There shall be a Student Welfare Committee which shall be responsible to Senate and through the University Management Board to the Council.
 2. The Committee shall consist of the following members:
 - i. A Deputy Vice-Chancellor appointed for a period for three year by the University Management Board - Chairman
 - ii. All heads of departments in the directorate of student affairs or equivalent
 - iii. Finance Officer
 - iv. Head of medical services
 - v. Head of property and infrastructure development
 - vi. Head of security services
 - vii. Three Senate representatives
 - viii. One representative each from each College
 - ix. One student representative nominated by the student organization who shall serve the Committee for one academic year
 - x. the director of student affairs or equivalent – Secretary
 - xi. Any other person as the Vice-Chancellor shall appoint from time to time.
1. The Committee shall:
 - i. Plan, organize and manage the provision of academic and social counselling, career, work study programmes and sports, accommodation, catering, community service, linkages with industry, recreation, health, security, oversight of student elections, orientation and any other student welfare services.
 - ii. Develop and implement programmes (e.g. leadership training) that support students educational experience and wholesome life.
 - iii. Advise student organizations and mentor students in their development of leadership, moral reasoning, social intelligence and other skills required in their lives.
 - iv. Develop mechanisms to anticipate and promptly, efficiently and effectively respond to student needs.
 2. Without prejudice to the generality of paragraph 3, the Committee shall in respect of each of the matters specified in paragraph 3, exercise the powers and responsibilities and ensure:
 - i. That in compliance with University financial guidelines, the Committee utilizes monies generated by the Committee or allocated by the University Council for the use by the Committee in its activities;
 - ii. Proper management of welfare and make appropriate recommendations to the University Management Board;
 - iii. Proper allocation or re-allocation of student accommodation, and ensure their lawful and approved use;
 - iv. Student accommodation, sporting facilities and their environs are clean, safe and

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- habitable;
- v. The establishment and maintenance of effective security system, for the protection of persons and property, in the premises occupied by students, as well as their precincts;
 - vi. That any other matter that will enhance the quality and habitability of student accommodation, games, sporting and recreational facilities has been put in place;
 - vii. Proper services, decent and hygienic conditions of all facilities and their maintenance including, times of preparation of food in the kitchens, dining areas and use of the sporting and games facilities;
 - viii. Proper discipline of the students in the entire management of student welfare;
 - ix. Proper procurement of relevant goods in all units in compliance with legislative guidelines;
 - x. Proper and professional maintenance of equipment and sporting facilities;
 - xi. Appropriate student registration with relevant sporting associations and clubs and effective participation by the students including training;
 - xii. In liaison with other relevant units, appointment of appropriate staff for the provision of counselling (academic and social) and career guidance services;
 - xiii. Facilitation of registration of student organizations, election of officials and their induction into the University system;
 - xiv. An effective linkage with industry, facilitating work study programmes and placement of students;
 - xv. That an effective channel of communication between the University Management and the student community is in place.
 - xvi. That, where necessary, on behalf of the University, on matters relating to the provision of accommodation, catering, sports, games, recreational services and student placement under xiv above, an appropriate agreement is entered into.
 - xvii. Performance of such other related functions or exercise such other related powers as may be assigned or delegated to it by the Vice-Chancellor, Senate or Council.
 - xviii. Construction of user friendly facilities for the physically challenged.
3. The Committee may co-opt to serve on, for such length of time as it deems fit, any number of persons whose assistance or advice it may require but a person so co-opted shall neither be entitled to vote at a meeting of the Committee nor be counted as a member for the purpose of forming a quorum.
 4. The business of the Committee shall have power to regulate such business and the conduct of its meetings subject to such regulations as the Council may from time to time determine.
 5. The Committee may receive recommendations from Colleges on any issue falling within their competence and the minutes containing their deliberations and resolutions shall be tabled before the Committee for consideration.

STATUTE XLVI

UNIVERSITY STUDENTS' ORGANIZATION

1. There shall be an organization representing the students of the University which shall be governed by a constitution as approved by the Council subject to the provisions of the Act and the Charter and shall be set out in a schedule of these Statutes.
2. Notwithstanding paragraph 1 hereof, the Council shall from time to time establish regulations governing the students' organization, conduct and discipline as may be provided in a schedule of these Statutes, which Schedule may be amended by the Council from time to time.

STATUTE XLVII

FINANCIAL REGULATIONS

1. All the funds, assets and property, movable and immovable, of the University shall be managed and utilized by the Council, in accordance with the provisions of the Act and the Charter, and any other relevant laws in such manner and for such purposes as in the opinion of the Council, would promote the best interests of the University.
2.
 - i. All the monies of the University shall be paid into one or other of the following accounts:
 - a) The Endowment Fund
 - b) The Special Account
 - c) The Capital Account
 - d) The Revenue Account
 - e) Research Grants Account
 - f) Any other account as the Council may from time to time determine
 - ii.
 - a) There shall be paid into the Endowment Fund all such monies as are received by the University and declared specifically to be payable into that Fund.
 - b) The Council shall not, save with the prior approval of the Cabinet Secretary, expend any capital monies of the Endowment Fund and shall pay into the Revenue Account all interest received from investment of the monies of the Endowment Fund.
 - iii.
 - a) There shall be paid into the Special Account all such monies as are received by the University for special purposes and as are not payable into the Endowment Fund.
 - b) The Capital monies and the interest therefrom of the Special Account shall be used and applied for special purposes of which such monies were

donated in accordance with conditions of the donation; Provided that if the conditions of the donation do not permit capital monies thereof to be expended the Council may, nevertheless with prior approval of the Cabinet Secretary, expend such capital monies, or any portion thereof, if in the opinion of the Council, it is in the best interest of the University to do so.

- iv. a) There shall be paid into the Capital Account all such monies as are received by the University for the purpose of capital expenditure for the construction and improvement of the University.
- b) The Capital monies and the interest therefrom, of the Capital Account shall be used and applied on Capital expenditure for the construction and improvement of the University.
- v. a) There shall be paid into the Revenue Account:
 - i) the interests received from the investment of monies in the endowment Fund;
 - ii) all fees, dues and other amounts payable by or in respect of students;
 - iii) all revenue grants by the Kenya Government or by any other government or person;
 - iv) all sums transferred under the Charter from the Endowment or any other amount to the Revenue Account;
 - v) all sums received by the University and not payable into the Endowment or any other account;
- b) The monies standing to the credit of the Revenue Account shall be used and applied for the management and working of the University in such manner and for such purposes as, in the opinion of the Council, are best suited to promote the interests of the University.
- vi. a) There shall be paid into the Research Grants Account all such monies as are received by the University for research purposes;
- b) Such monies shall not be paid into any account;
- c) Monies in the Research Grants Account shall be used and applied by the Council for specific purposes in accordance with the agreements made between donors and the Council.
- vii. Subject to the provisions of the Charter, the Statutes and any other relevant laws, the Council may borrow, either by way of overdraft from a banker or otherwise, such sums as it may from time to time require for the administration of the University.
- 3. i. Subject to the provisions of the Charter, the Statutes and any other relevant laws, the monies standing to the credit of the Endowment Fund shall be invested by the Council in such securities as trustees are authorized to invest; Provided that where any sums are received by the Council for any payment into the Endowment Fund in the form of stocks and shares of any kind other than

securities, then the Council may in its discretion retain such stocks or shares without converting them into such securities.

- ii. The monies or any portion thereof standing to the credit of any of the accounts other than the Endowment Fund of the University may be invested by the Council in securities as the Council may deem fit.
- iii. Notwithstanding the provision of sub-sections (i) and (ii) of this section, any monies standing to the credit of any of the accounts of the University including the Endowment Fund, may be temporarily invested for a period not exceeding 12 months pending utilization and in accordance with provisions of the Charter, the Statutes and any other relevant laws.

STATUTE XLVIII

UNIVERSITY INVESTMENT INITIATIVES

1. The University may, by resolution of the Council set up an appropriate entity (hereinafter referred to as “the business entity”) to be responsible for initiating and managing income generating activities of the University and such other activities as the Council may determine.
2. The Council shall on merit and competitive basis appoint a suitable person to be in charge of the business entity who shall execute policies related to the business entity and control and manage the day to day activities of the entity.
3. The Council shall appoint an Executive Committee to oversee the implementation of the policies and management of the business entity and report to the Council. Members of the Executive Committee shall include the following:
 - i. The Vice-Chancellor who shall be the Chairman
 - ii. The Deputy Vice-Chancellors
 - iii. Principals of Colleges within the University
 - iv. Not more than three(3) persons appointed by the Council, provided that not less than one half of such persons shall be from outside of the University,
 - v. The officer in charge of the investment initiative, who shall be the Secretary of the Executive Committee
4. The Council shall determine the rights, privileges and immunities that the Executive Committee may enjoy and determine the powers and responsibilities that it can exercise.
5. The Executive Committee shall regulate its meeting and procedure.

STATUTE XLIX

MISCELLANEOUS

1. These Statutes, the Regulations and Schedules referred to hereunder shall commence as is required in the Act and the Charter except that where it is provided otherwise in any statute, regulation or schedule, such other date shall be deemed to be the commencing date for that particular Statute, or regulations.
2. The Regulations and Schedules appended hereto will come into force in accordance with the provisions of Paragraph 1 of this Statute and are to be read subject to the Act, the Charter and these Statutes.
3. The Council may amend, add to or alter these Statutes, Regulations and Schedules as it deems fit from time to time. Provided that the Council shall not amend, alter or add to the Regulations governing courses of study and other academic matters without the receipt of a proposal or report thereon by Senate and provided further that the Council shall not reject any such report or request or amend any regulations so proposed without further reference to Senate.
4. The rules and regulations in force in the day prior to the commencement of these Statutes and Regulations shall, unless superseded by these Statutes and regulations referred to in paragraph 2 of this Statute continue to apply as though they had been incorporated into these Statutes and regulations and in so far as they are not inconsistent with these Statutes and regulations. Provided that these Statutes and regulations, or the rules and regulations in force prior to the commencement date aforesaid, shall be subject to the provisions of the Act and the Charter.