



# THE TECHNICAL UNIVERSITY OF KENYA

## RECRUITMENT OF DEPUTY VICE-CHANCELLORS

### INSTITUTIONAL PROFILE

The Technical University of Kenya (TUK) was established as a fully fledged University in Kenya through the grant of Charter on 15<sup>th</sup> January 2013 under the Universities Act, 2012. The main campus of the University is located within the Central Business District of Nairobi. The Technical University of Kenya currently has approximately 12,000 students of which about 40% are pursuing degree programmes while about 60% are studying for Diplomas and certificates. The strength of the graduates of TUK lies in their ability to practically apply the technical skills acquired through their training to address local and global challenges by providing solutions through innovation.

The Technical University of Kenya grew out of the Kenya Polytechnic. In 2007 the Government upgraded the Kenya Polytechnic to a degree awarding institution. The institution was then reconstituted as the Kenya Polytechnic University College (KPUC) and a constituent college of the University of Nairobi. As KPUC, the institution was granted the powers to offer education and training at the degree level while at the same time retaining its traditional mandate as a middle level college offering Diplomas and certificates in the technical and vocational fields. The University has a total of 66 degree programmes, 72 Diploma programmes, and 73 certificate programmes.

TUK aims to be a leading university of technology and to this extent has its vision as: "To be a top rated university of technology". The mission of the university is: "To provide technological education and training and to contribute towards the advancement of society through research and innovation". The university is committed to producing graduates with sound scientific education and hands-on, practical, skills training. The motto of the university is: "Education and training for the real world".

The University Council is now seeking to recruit senior members of management at the level of **Deputy Vice-Chancellor**.

### DUTIES AND RESPONSIBILITIES

The Deputy Vice-Chancellor is the principal assistant to the Vice-Chancellor and heads one of the strategic administrative divisions of the university. The Deputy Vice-Chancellor shall, under the general direction of the Vice-Chancellor, be required to provide strategic leadership and direction in her/his respective strategic administrative division, in line with the mission and vision of the university.

The Deputy Vice-Chancellor shall be further expected to provide leadership in her/his area of academic specialisation and shall be required to dedicate at least one-third of her/his time to academic pursuits including teaching responsibilities. The successful candidate shall thus be simultaneously appointed to the position of professor in the teaching Department of their specialisation within the university, and should thus in addition be qualified to be appointed as such.

Further details for the position of Deputy Vice-Chancellor shall be as provided for in the Technical University of Kenya Charter, 2012 and the University Statutes.

### THE CANDIDATE

Applicants should meet the following requirements:

- (i) Be a holder of PhD degree from a reputable university;
- (ii) Be at the level of at least associate professor in a reputable university and in a field of study covered in the programmes of study within the university;
- (iii) Have at least seven (7) years of academic and research experience at senior level and possess demonstrated leadership in an academic and/or research institution having served substantively with demonstrable results at least in the position of Dean/Director of Faculty or School in recognized university or in other similar institutions at comparable levels;
- (iv) Have demonstrable experience with technological education training including Technical and Vocational Education and Training (TVET);
- (v) Have good understanding of the current trends in university education and training in Kenya and globally;
- (vi) Have strong ICT and communicative skills;
- (vii) Be registered with, and be active members of, professional associations in their profession;
- (viii) Be of the highest ethical standards, integrity and professionalism and comply with the requirements of Chapter Six of the Constitution.

The Council is seeking to recruit Deputy Vice-Chancellors in the following areas:

- (i) Administration, Planning, and Infrastructure;
- (ii) Academics, Research, and Students; and
- (iii) Technology, Innovation, and Partnerships.

In addition to the general qualifications indicated above, the candidates should possess as well the qualifications for the respective positions as below:

#### 1. DEPUTY VICE-CHANCELLOR (ADMINISTRATION, PLANNING, AND INFRASTRUCTURE)

The candidate should have wide experience in university administration with a strong profile in planning and a good appreciation of infrastructure development. They should demonstrate a thorough understanding of the processes in university administration and should be prepared to be involved in the day-to-day running of the university.

This Division shall be responsible for the following functions:

- (i) University campus services;
- (ii) Human resource services;
- (iii) Property and facilities;
- (iv) ICT services;
- (v) Supply chain operations; and
- (vi) Health and wellness services.

#### 2. DEPUTY VICE-CHANCELLOR (ACADEMICS, RESEARCH, AND STUDENTS)

The candidate should demonstrate wide experience in the management of academic programmes, research, and student affairs at university or equivalent institution of higher learning. The candidate should have demonstrated leadership in the development of academic programmes at university level and should be familiar with quality assurance requirements for academic programmes at university.

This Division shall be responsible for the following functions:

- (i) Management of academic programmes;
- (ii) Library and learning resource services;
- (iii) Research and postgraduate studies;
- (iv) Innovative educational programmes;
- (v) TVET and Industry-Based Learning; and
- (vi) Student support services.

#### 3. DEPUTY VICE-CHANCELLOR (TECHNOLOGY, INNOVATION, AND PARTNERSHIPS)

The candidate should be familiar with contemporary concepts and developments in innovation and application of technology in university management. Further, the candidate should be able to provide leadership in the initiation of partnerships and linkages with various organisations that the university ought to partner with for the realisation of its mission and vision.

This Division shall be responsible for the following functions:

- (i) Innovative technology practices;
- (ii) Public and community engagement;
- (iii) Industry and professional partnerships;
- (iv) Institutional and international partnerships;
- (v) Strategic development initiatives; and
- (vi) Technology and innovation parks.

### TERMS AND CONDITIONS OF SERVICE

Successful candidates will be offered a competitive remuneration package which includes basic salary, house allowance, medical cover, and other allowances. The salary entry point will depend on qualifications and experience of the candidate.

The appointment will be for a contractual period of five years, renewable once subject to satisfactory performance.

### APPLICATIONS

Applicants should submit detailed curriculum vitae (covering academic qualifications, professional experience, academic leadership, publications, awards/scholarships/funding, membership to professional associations and community service), copies of certificates, e-mail addresses, and telephone contacts. They should also provide names, telephone numbers and contact addresses of at least three referees.

Further details on the Technical University of Kenya may be obtained from the University's website at: [www.tukenya.ac.ke](http://www.tukenya.ac.ke)

Applications and the referees' confidential reports on the applicant's suitability for the post should be sent to the undersigned to be received on or before **15<sup>th</sup> July 2013**.