



THE TECHNICAL UNIVERSITY OF KENYA

VACANCY ANNOUNCEMENT

CHIEF FINANCIAL OFFICER – GRADE 16 – REF/NO. AD/0007/14

The Chief Financial Officer reports to the Vice-Chancellor and is responsible for the financial and accounting functions, including: (i) Financial Planning, Financial Accounting and Financial Control, (ii) Providing strategic direction, organisation and management of the Finance Department (iii) Ensuring compliance with all statutory obligations and external financial reporting requirements, and (iv) Liaising with internal and external auditors.

Applicants should be Kenyan citizens with a Bachelor's degree in Accounting, Finance, Economics or equivalent from a recognised university. They should also have a relevant PhD or Masters' degree, with at least fifteen years work experience, the last five of which should be at the level of Finance Officer or comparable position in a university or in an equivalently large organisation. The applicant must be registered members of a relevant and recognised professional accounting body.

They should demonstrate competency in modern and international financial management information systems and possess high managerial and administrative capabilities. They should be team-builders with demonstrable leadership, analytical and communication skills.

This is a leadership position within the executive management, and therefore, requires a highly motivated and self-driven person, and who fully complies with the provisions of Chapter 6 of the Constitution of Kenya. The job holder is also required to be results-oriented, creative, persuasive and proactive, so as to establish unity of purpose for the existing managers and staff.

TERMS AND CONDITIONS OF SERVICE

Successful candidates will be offered a competitive remuneration package which includes basic salary, and allowances, and medical cover as per The Technical University of Kenya Medical Scheme and the Kenya Government Public Service guidelines. The salary entry point will depend on qualifications and experience of the candidate. The appointment at Grade XVI will be for a contractual period of five years, renewable once subject to satisfactory performance.

APPLICATION GUIDELINES

Applicants should submit ten (10) copies of application letter accompanied by copies of relevant certificates and testimonials, a Curriculum Vitae (detailing academic qualifications, work and professional experience, leadership, membership to professional associations and community service, e-mail addresses and telephone contacts) and copies of a national identity card.

They should provide names, telephone numbers and contact addresses of at least three referees who are knowledgeable about the applicant's competence and area of specialization. The applicants should request their referees to submit their references directly to the undersigned.

The Technical University of Kenya is an equal opportunity employer.

*Applications and referees' confidential reports on the applicant's suitability for the relevant position addressed to the undersigned should be received on or before **13th June 2014**.*

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